

FY 2016 Financial Report & Proposed FY 2017 Budget Summary

Last year, we passed a budget with a \$35,528 deficit. A large portion of this deficit was a result of anticipating no contribution from White Wing (\$23,000) and moving expenses for new staff (approx. \$13,700). Due to lower expenses than expected, and the receipt of a full \$23,000 contribution from White Wing, we are ending the year with a \$7,920 surplus instead.

We are expecting a change in fiscal year as a result of bylaws changes at the Annual Meeting. Because of this, you'll find in this report a proposed "Special June 2016 Budget." This special budget fills in the gap month caused by the fiscal year change (old fiscal year began June 1; new fiscal year will begin July 1). This special budget includes only essentials, but also assumes that any unspent budget line from FY 2016 can be spent through June 30 (i.e. committee and team lines). This special one-month budget will be paid for by a request for one-month pledge extensions and a regular monthly endowment withdrawal at the 2015-2016 rate (\$10,500).

The proposed FY 2017 budget includes

- \$525,546 in anticipated income (up from \$486,370 FY 2016 budgeted income; and \$505,949 actual FY 2016 income)
 - \$15,716 less from Endowment due to changed withdrawal rules
 - \$2000 more for Auction based on this year's success
 - \$26,892 in increased/new pledges (9.5% increase)
 - \$2000 less in User fees based on this year
 - \$28,000 more from White Wing Contribution
- \$525,074 in budgeted expenses (up slightly from \$521,898 in FY 2016)
 - FY 2017 Budget Requests totaled \$620, 141 (all requests can be seen in spreadsheet, second two columns)
- An anticipated \$471 surplus

Respectfully Submitted,
Rev. Allison Palm

	Budget FY16	Actual YTD FY16 (6/1)	Budget Requests FY17		Proposed Budget FY17	
INCOME						
100 Questions	\$ 500.00	\$ 944.46	\$ 500.00		\$ 500.00	
Buddhist Meditation	\$ 200.00	\$ 549.87	\$ 200.00		\$ 200.00	
Coffee Hour	\$ 100.00	\$ 412.16	\$ 100.00		\$ 100.00	
<i>Endowment</i>						
Restricted	\$ 1,121.00	\$ -				
Unrestricted	\$ 148,541.00	\$ 139,603.21				
Total Endowment	\$ 149,662.00	\$ 139,603.21	\$ 133,946.00	less because of changed withdrawl rules	\$ 133,946.00	less because of changed withdrawl rules
<i>Fundraisers</i>						
Auction	\$ 8,000.00	\$ 10,306.46	\$ 10,000.00		\$ 10,000.00	
Fall Clean Up	\$ 1,800.00	\$ 1,000.00	\$ 1,800.00		\$ 1,800.00	
Other Fundraisers		\$ 819.50				
Total Fund Raisers	\$ 9,800.00	\$ 12,125.96	\$ 11,800.00		\$ 11,800.00	
Outreach Collections	\$ 35,000.00	\$ 40,871.06	\$ 35,000.00		\$ 35,000.00	
<i>Pledges</i>						
Early Pledges	\$ 32,000.00	\$ 35,433.00	\$ 32,000.00		\$ 32,000.00	
FY Pledges	\$ 251,108.00	\$ 247,537.12	\$ 278,000.00		\$ 278,000.00	
Total Pledges	\$ 283,108.00	\$ 282,970.12	\$ 310,000.00	total as of 5/10/2016	\$ 310,000.00	total as of 5/10/2016
User Fees	\$ 8,000.00	\$ 5,430.51	\$ 6,000.00		\$ 6,000.00	
WW Contribution	\$ -	\$ 23,000.00	\$ 28,000.00	increased	\$ 28,000.00	increased
Other Income	\$ -	\$ 42.00	\$ -		\$ -	
TOTAL INCOME	\$ 486,370.00	\$ 505,949.35	\$ 525,546.00		\$ 525,546.00	
EXPENSES						
PROGRAMS						
<i>MUSIC & WORSHIP</i>						
Guest Preachers	\$ -	\$ -	\$ 1,000.00		\$ 500.00	two fewer guests
Worship Supplies	\$ 1,000.00	\$ 1,140.07	\$ 1,000.00		\$ 750.00	\$250 less than request
Flowers	\$ 1,500.00	\$ 1,557.85	\$ 1,500.00		\$ 1,500.00	
Installation	\$ 4,000.00	\$ 2,896.49	\$ -		\$ -	
<i>Music</i>						
Choir Expenses	\$ 100.00	\$ -	\$ 100.00		\$ 100.00	
Christmas Choir Expenses	\$ -	\$ -	\$ 150.00		\$ 150.00	
Guest Musician	\$ 400.00	\$ 280.00	\$ 400.00		\$ 400.00	
Hymnals	\$ -	\$ 1,008.00	\$ 1,100.00		\$ -	no more teal hymnals
Sheet Music	\$ 2,400.00	\$ 2,359.83	\$ 2,400.00		\$ 2,400.00	
Organ/Piano R&M	\$ 1,100.00	\$ 588.10	\$ 1,100.00		\$ 1,100.00	
Substitute Music Director	\$ 350.00	\$ -	\$ 500.00		\$ 500.00	
Summer Music	\$ 2,600.00	\$ 1,230.00	\$ 2,600.00		\$ 2,400.00	only 12 services needed

			Budget FY16	Actual YTD FY16 (6/1)	Budget Requests FY17		Proposed Budget FY17	
		Other	\$ -	\$ 393.98	\$ 400.00	cart for piano	\$ -	no cart for piano
		<i>Total Music</i>	\$ 6,950.00	\$ 5,859.91	\$ 8,750.00		\$ 7,050.00	
		Total Music & Worship	\$ 13,450.00	\$ 11,454.32	\$ 12,250.00		\$ 9,800.00	
		<i>FAITH FORMATION</i>						
		<i>Children & Youth Faith Formation</i>						
		Appreciation	\$ 600.00	\$ 545.04	\$ 700.00		\$ 600.00	level-fund from last year
		Basketball	\$ 600.00	\$ 600.00	\$ -		\$ -	
		Curriculum/Books	\$ 600.00	\$ 424.27	\$ 600.00		\$ 600.00	
		Events	\$ 300.00	\$ 349.86	\$ 450.00		\$ 450.00	
		Jr High OWL	\$ 350.00	\$ 312.40	\$ -		\$ -	
		ROPES	\$ -	\$ -	\$ 700.00		\$ 700.00	
		RE Outreach	\$ 200.00	\$ 29.99	\$ 200.00		\$ 200.00	
		Refreshments	\$ 300.00	\$ 25.45	\$ 400.00		\$ 300.00	\$100 less than request
		Senior High	\$ 400.00	\$ 287.14	\$ 700.00		\$ 700.00	
		Supplies	\$ 650.00	\$ 497.12	\$ 650.00		\$ 650.00	
		Training	\$ 650.00	\$ 105.11	\$ 650.00		\$ 650.00	
		AREA	\$ -	\$ -	\$ 500.00		\$ 500.00	
		<i>Total Children & Youth FF</i>	\$ 4,650.00	\$ 3,176.38	\$ 5,550.00		\$ 5,350.00	
		<i>Adult Faith Formation</i>						
		General	\$ 500.00	\$ 499.45	\$ 600.00		\$ 500.00	level fund from last year
		Covenant Groups	\$ -	\$ -	\$ 400.00		\$ 200.00	half of request
		Young Adults	\$ 500.00	\$ 224.22	\$ 350.00		\$ 300.00	\$50 less than request
		<i>Total Adult Faith Formation</i>	\$ 1,000.00	\$ 723.67	\$ 1,350.00		\$ 1,000.00	
		Total Faith Formation	\$ 5,650.00	\$ 3,900.05	\$ 6,900.00		\$ 6,350.00	
		<i>MEMBERSHIP</i>						
		Membership Team	\$ 1,500.00	\$ 444.07	\$ 1,900.00		\$ 1,500.00	level fund from last year
		Pastoral Care Team	\$ -	\$ -	\$ 250.00		\$ 200.00	\$50 less than request
		Social Activities	\$ 500.00	\$ 138.07	\$ 1,185.00		\$ 500.00	level fund from last year
		<i>Babysitters</i>						
		Salary	\$ 4,400.00	\$ 5,024.47	\$ 4,150.00		\$ 4,150.00	
		Taxes	\$ 263.00	\$ 364.00	\$ 318.00		\$ 318.00	
		<i>Total Babysitters</i>	\$ 4,663.00	\$ 5,388.47	\$ 4,468.00		\$ 4,468.00	
		<i>Coffee Hour</i>						
		Supplies	\$ 1,500.00	\$ 1,405.11	\$ 1,385.00		\$ 1,385.00	
		Coffee Crew Salary	\$ -	\$ -	\$ 840.00		\$ 840.00	
		Coffee Crew Taxes	\$ -	\$ -	\$ 65.00		\$ 65.00	
		<i>Total Coffee Hour</i>	\$ 1,500.00	\$ 1,405.11	\$ 2,290.00		\$ 2,290.00	
		Total Membership	\$ 8,163.00	\$ 7,375.72	\$ 10,093.00		\$ 8,958.00	
		<i>SOCIAL JUSTICE</i>						

			Budget FY16	Actual YTD FY16 (6/1)	Budget Requests FY17		Proposed Budget FY17	
		SJ Leadership Team	\$ 1,000.00	\$ 200.00	\$ 1,000.00		\$ 500.00	half of request
		<i>Budgeted Outreach</i>						
		Community Dinners	\$ 2,000.00	\$ 1,431.18	\$ 3,000.00		\$ 2,500.00	\$500 less than request
		GSOP	\$ 750.00	\$ 750.00	\$ 750.00		\$ 750.00	
		NAIC	\$ 50.00	\$ 50.00	\$ 50.00		\$ 50.00	
		Soup Kitchen Food	\$ 1,000.00	\$ 893.39	\$ 1,000.00		\$ 500.00	half of request
		Outreach Offering Disbursement	\$ 35,000.00	\$ 40,649.05	\$ 35,000.00		\$ 35,000.00	
		Total Budgeted Outreach	\$ 38,800.00	\$ 43,773.62	\$ 39,800.00		\$ 38,800.00	
		Total Social Justice	\$ 39,800.00	\$ 43,973.62	\$ 40,800.00		\$ 39,300.00	
		<i>LEADERSHIP DEVELOPMENT</i>						
		Leadership Development Team	\$ 500.00	\$ 238.00	\$ 500.00		\$ 500.00	
		District Annual Meeting Delgates	\$ -	\$ -	\$ 210.00		\$ -	no delegate subsidies
		GA Delegate Subsidies	\$ -	\$ -	\$ 1,050.00		\$ -	no delegate subsidies
		Total Leadership Development	\$ 500.00	\$ 238.00	\$ 1,760.00		\$ 500.00	
		<i>DISCRETIONARY FUNDS</i>						
		Minister's Discretionary Fund	\$ 1,500.00	\$ 1,282.41	\$ 1,500.00		\$ 1,000.00	\$500 less than last year
		Board of Trustees Discretionary Fund	\$ 1,500.00	\$ 1,072.18	\$ 1,500.00		\$ 1,000.00	\$500 less than last year
		Total Discretionary Funds	\$ 3,000.00	\$ 2,354.59	\$ 3,000.00		\$ 2,000.00	
		TOTAL PROGRAM EXPENSES	\$ 70,563.00	\$ 69,296.30	\$ 74,803.00		\$ 66,908.00	
		<i>OPERATIONS</i>						
		<i>ADMINISTRATION</i>						
		Background Checks	\$ 500.00	\$ 747.75	\$ 750.00		\$ 750.00	
		Electronic Transaction Fees	\$ 1,500.00	\$ 1,303.39	\$ 1,200.00		\$ 1,200.00	
		Insurance	\$ 14,000.00	\$ 19,558.75	\$ 15,044.00	change in provider	\$ 15,044.00	change in provider
		Internet	\$ 900.00	\$ 840.67	\$ 1,800.00		\$ 1,800.00	
		Office Machines	\$ 3,000.00	\$ 3,198.16	\$ 7,250.00		\$ 7,000.00	\$250 less than request
		Office Supplies	\$ 4,500.00	\$ 5,022.72	\$ 3,300.00		\$ 3,000.00	\$300 less than request
		Payroll & Accounting Software	\$ 1,500.00	\$ 1,380.00	\$ 2,300.00		\$ 2,300.00	
		Telephone	\$ 250.00	\$ 1,250.21	\$ 250.00	no longer pay in Aug	\$ 250.00	no longer pay in Aug
		Fees	\$ 850.00	\$ 850.00	\$ 100.00		\$ 100.00	
		Furnishings & Fixtures	\$ -	\$ -	\$ 400.00	new desk for Sherri	\$ 400.00	new desk for Sherri
		Audit Fund	\$ -	\$ -	\$ 4,000.00		\$ 4,000.00	
		Total Administration	\$ 27,000.00	\$ 34,151.65	\$ 36,394.00		\$ 35,844.00	
		<i>COMMUNICATIONS</i>						
		Public Relations Team	\$ 3,000.00	\$ 3,005.29	\$ 2,000.00		\$ 1,000.00	\$1000 less than request
		AV Team	\$ 3,025.00	\$ -	\$ 4,075.00	includes \$500 request from social activities	\$ 2,300.00	no new hearing assist system for sanctuary
		Total Communications	\$ 6,025.00	\$ 3,005.29	\$ 6,075.00		\$ 3,300.00	
		<i>STEWARDSHIP</i>						
		Stewardship Team Training	\$ -	\$ -	\$ 450.00		\$ -	no training funds

			Budget FY16	Actual YTD FY16 (6/1)	Budget Requests FY17		Proposed Budget FY17	
		Stewardship Campaign	\$ 250.00	\$ 275.36	\$ 1,500.00		\$ 1,000.00	\$500 less than request
		Auction Expenses	\$ -	\$ -	\$ 1,000.00		\$ 800.00	\$200 less than request
		Total Stewardship	\$ 250.00	\$ 275.36	\$ 2,950.00		\$ 1,800.00	
		<i>DENOMINATION</i>						
		District Fair Share	\$ 4,414.00	\$ 4,769.00	\$ 5,092.00	based on 268 members	\$ 5,092.00	based on 268 members
		UUA Fair Share	\$ 15,000.00	\$ 15,060.00	\$ 16,080.00	based on 268 members	\$ 16,080.00	based on 268 members
		Total Denomination	\$ 19,414.00	\$ 19,829.00	\$ 21,172.00		\$ 21,172.00	
		<i>PROPERTY</i>						
		Sexton Coverage	\$ 800.00	\$ 196.05	\$ 800.00		\$ 600.00	reduced based on use in previous years
		<i>Utilities</i>						
		Electricity	\$ 8,000.00	\$ 7,541.34	\$ 7,000.00		\$ 7,000.00	
		Gas	\$ 14,150.00	\$ 11,764.69	\$ 15,000.00		\$ 15,000.00	
		Water	\$ 4,000.00	\$ 5,886.31	\$ 6,000.00		\$ 6,000.00	
		<i>Total Utilities</i>	\$ 26,150.00	\$ 25,192.34	\$ 28,000.00		\$ 28,000.00	
		<i>Services</i>						
		Trash Removal	\$ 2,300.00	\$ 2,170.55	\$ 2,300.00		\$ 2,300.00	
		Cleaning Services	\$ 1,000.00	\$ 1,334.00	\$ 1,000.00		\$ 1,000.00	
		Laundry	\$ 1,000.00	\$ 1,199.04	\$ 1,000.00		\$ 1,000.00	
		Groundskeeping	\$ 3,000.00	\$ 3,240.42	\$ 4,000.00		\$ 4,000.00	
		Snow Removal	\$ 11,000.00	\$ 10,522.00	\$ 11,000.00		\$ 11,000.00	
		<i>Total Services</i>	\$ 18,300.00	\$ 18,466.01	\$ 19,300.00		\$ 19,300.00	
		Alarm Systems	\$ 2,000.00	\$ 2,550.50	\$ 2,000.00		\$ 2,000.00	
		False Alarms	\$ 1,200.00	\$ -	\$ 1,200.00		\$ 600.00	half of request based on previous years use
		Building Inspections	\$ 1,200.00	\$ 260.00	\$ 1,200.00		\$ 1,200.00	
		Elevator	\$ 1,500.00	\$ 1,696.32	\$ 1,500.00		\$ 1,500.00	
		Janitorial Supplies	\$ 2,400.00	\$ 1,884.44	\$ 2,400.00		\$ 2,000.00	misc. costs had been factored in here, now accounted for elsewhere
		<i>Maintenance</i>						
		Corrective Maintenance	\$ -	\$ -	\$ 15,000.00	repair water damage	\$ 15,000.00	repair water damage
		Preventative Maintenance	\$ -	\$ -	\$ 13,000.00	exterior painting/White Wing Boiler Pump	\$ 7,000.00	
		Building Maintenance Fund	\$ 50,000.00	\$ 45,626.13	\$ 10,000.00	for unexpected expenses, to carry over from year to year	\$ 8,000.00	for unexpected expenses, to carry over from year to year
		Total Maintenance	\$ 50,000.00	\$ 45,626.13	\$ 38,000.00		\$ 30,000.00	

		Budget FY16	Actual YTD FY16 (6/1)	Budget Requests FY17		Proposed Budget FY17	
	Total Property	\$ 103,550.00	\$ 95,871.79	\$ 94,400.00		\$ 85,200.00	
	TOTAL OPERATIONS EXPENSES	\$ 156,239.00	\$ 153,133.09	\$ 160,991.00		\$ 147,316.00	
	STAFF						
	<i>MINISTER</i>				per contract, 3.28% increase recommended by BoT		1.5% increase instead
	Health & Dental	\$ 8,850.00	\$ 8,072.70	\$ 8,200.00		\$ 8,200.00	
	Life Insurance	\$ 1,102.00	\$ 312.97	\$ 1,102.00		\$ 1,102.00	
	Moving Expenses	\$ 4,850.00	\$ 1,790.06	\$ -		\$ -	
	Professional Expenses	\$ 8,850.00	\$ 4,586.06	\$ 9,140.00		\$ 8,980.00	
	Retirement	\$ 8,850.00	\$ 7,160.46	\$ 9,140.00		\$ 8,980.00	
	Salary & Housing	\$ 88,500.00	\$ 90,600.84	\$ 91,400.00		\$ 89,800.00	
	In Lieu of FICA	\$ 6,638.00	\$ -	\$ 6,992.00		\$ 6,870.00	
	Total Minister	\$ 127,640.00	\$ 112,523.09	\$ 125,974.00		\$ 123,932.00	
	<i>DIRECTOR OF FAITH FORMATION</i>				per new contract		per new contract; July in old contract
	Health	\$ 4,925.00	\$ 6,404.37	\$ 8,265.00		\$ 8,265.00	
	Life Insurance	\$ 616.00	\$ 111.71	\$ 940.00		\$ 934.00	
	Moving Expenses	\$ 4,925.00	\$ 3,938.91	\$ -		\$ -	
	Professional Expenses	\$ 4,925.00	\$ 905.66	\$ 5,300.00		\$ 5,300.00	
	Retirement	\$ 4,925.00	\$ 4,560.63	\$ 5,300.00		\$ 5,289.00	
	Salary	\$ 49,250.00	\$ 47,586.56	\$ 53,000.00		\$ 52,885.00	
	Taxes	\$ 3,694.00	\$ 3,640.38	\$ 4,055.00		\$ 4,046.00	
	Total Director of Faith Formation	\$ 73,260.00	\$ 67,148.22	\$ 76,860.00		\$ 76,719.00	
	<i>MUSIC DIRECTOR</i>				1.5% increase		1.5% increase
	Professional Expenses	\$ 700.00	\$ 897.50	\$ 1,000.00		\$ 1,000.00	
	Salary	\$ 14,201.00	\$ 14,591.85	\$ 14,413.00		\$ 14,413.00	
	Taxes	\$ 1,065.00	\$ 1,162.18	\$ 1,103.00		\$ 1,103.00	
	Total Music Director	\$ 15,966.00	\$ 16,651.53	\$ 16,516.00		\$ 16,516.00	
	<i>MEMBERSHIP COORDINATOR</i>				20 hrs per week year round; 1.5% increase		15 hours year round; 1.5% increase
	Professional Expenses	\$ 805.00	\$ 102.50	\$ 1,500.00		\$ 1,000.00	\$500 less professional expenses
	Retirement	\$ 805.00	\$ 140.34	\$ 1,846.00		\$ -	
	Salary	\$ 8,045.00	\$ 9,560.85	\$ 18,460.00		\$ 13,846.00	
	Taxes	\$ 704.00	\$ 731.42	\$ 1,413.00		\$ 1,060.00	
	Total Membership Coordinator	\$ 10,359.00	\$ 10,535.11	\$ 23,219.00		\$ 15,906.00	
	<i>ADMINISTRATOR</i>				30 hrs per week year round; 1.5 % increase		30 hrs per week year round; 1.5 % increase
	Health	\$ 1,300.00	\$ 1,195.48	\$ 1,300.00		\$ 1,300.00	
	Professional Expenses	\$ 1,368.24	\$ 597.95	\$ 1,500.00		\$ 1,500.00	

			Budget FY16	Actual YTD FY16 (6/1)	Budget Requests FY17		Proposed Budget FY17	
		Retirement	\$ 2,737.00	\$ 2,631.25	\$ 3,313.00		\$ 3,313.00	
		Salary	\$ 27,365.00	\$ 26,312.50	\$ 33,135.00		\$ 33,135.00	
		Taxes	\$ 2,052.00	\$ 2,012.91	\$ 2,535.00		\$ 2,535.00	
		Total Administrator	\$ 34,822.24	\$ 32,750.09	\$ 41,783.00		\$ 41,783.00	
		BOOKKEEPER						
		Salary	\$ -	\$ 1,130.80	\$ 4,250.00	4 hrs per week year round	\$ 4,250.00	4 hrs per week year round
		Taxes	\$ -	\$ 86.51	\$ 325.00		\$ 325.00	
		Total Bookkeeper	\$ -	\$ 1,217.31	\$ 4,575.00		\$ 4,575.00	
		SEXTON				25 hrs/42 wks, 20 hrs/10 wks; 1.5% increase		25 hrs/42 wks, 20 hrs/10 wks; 1.5% increase
		Health	\$ 1,500.00	\$ 1,526.05	\$ 1,300.00		\$ 1,300.00	
		Retirement	\$ 2,685.00	\$ 2,815.78	\$ 2,220.00		\$ 2,220.00	
		Salary	\$ 26,850.00	\$ 28,157.67	\$ 22,200.00		\$ 22,200.00	
		Taxes	\$ 2,014.00	\$ 2,154.06	\$ 1,700.00		\$ 1,700.00	
		Total Sexton	\$ 33,049.00	\$ 34,653.56	\$ 27,420.00		\$ 27,420.00	
		TOTAL STAFF	\$ 295,096.24	\$ 275,478.91	\$ 316,347.00		\$ 306,851.00	
		ONE TIME EXPENSES						
		DLRE Search	\$ -	\$ 114.35	\$ 5,000.00		\$ 4,000.00	\$1000 less than request
		TOTAL ONE TIME EXPENSES	\$ -	\$ 114.35	\$ 5,000.00		\$ 4,000.00	
		CAPITAL IMPROVEMENTS						
		Fellowship Room Renovation	\$ -	\$ -	\$ 20,000.00	partial refinishing of Fellowship Room	\$ -	
		Replace Doors	\$ -	\$ -	\$ 10,000.00	replace doors in Parish House/Sanctuary Link	\$ -	
		Parish House Boiler Project	\$ -	\$ -	\$ 15,000.00	Parish House Boiler project	\$ -	
		Auditorium Screen & Projector	\$ -	\$ -	\$ 8,000.00	Social Activites request	\$ -	
		New dishwasher	\$ -	\$ -	\$ 8,000.00		\$ -	
		Bike maintenance station	\$ -	\$ -	\$ 2,000.00		\$ -	
		TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ 63,000.00		\$ -	
		TOTAL EXPENSES	\$ 521,898.24	\$ 498,022.65	\$ 620,141.00		\$ 525,075.00	
		Difference	\$ (35,528.24)	\$ 7,926.70	\$ (94,595.00)		\$ 471.00	

		Jun-16
INCOME		
	100 Questions	
	Buddhist Meditation	
	Coffee Hour	
	<i>Endowment</i>	
	Restricted	
	Unrestricted	
	Total Endowment	\$ 10,500.00
	<i>Fund Raisers</i>	
	Auction	
	Fall Clean Up	
	Other Fundraisers	
	Total Fund Raisers	
	Outreach Collections	\$ 3,000.00
	<i>Pledges</i>	
	Early Pledges	
	FY Pledges	
	Total Pledges	\$ 24,000.00
	Uncategorized Income	
	User Fees	
	WW Contribution	
	TOTAL INCOME	\$ 37,500.00
EXPENSES		
	PROGRAMS	
	<i>MUSIC & WORSHIP</i>	
	Guest Preachers	\$ -
	Worship Supplies	\$ -
	Flowers	\$ 107.00
	<i>Music</i>	
	Choir Expenses	\$ -
	Christmas Choir Expenses	\$ -
	Guest Musician	\$ -
	Hymnals	\$ -
	Sheet Music	\$ -
	Organ/Piano R&M	\$ -
	Substitute Music Director	\$ 250.00
	Summer Music	\$ 200.00
	Other	\$ -
	<i>Total Music</i>	\$ 450.00
	Total Music & Worship	\$ 557.00
	<i>FAITH FORMATION</i>	
	<i>Children & Youth Faith Formation</i>	
	Appreciation	\$ -
	Curriculum/Books	\$ -
	Events	\$ -
	Jr High OWL	\$ -
	ROPES	\$ -
	RE Outreach	\$ -
	Refreshments	\$ -

		Senior High Youth Group	\$ -
		Supplies	\$ -
		Training	\$ -
		AREA	\$ -
		<i>Total Children & Youth FF</i>	\$ -
		<i>Adult Faith Formation</i>	
		General	\$ -
		Covenant Groups	\$ -
		Young Adults	\$ -
		<i>Total Adult Faith Formation</i>	\$ -
		Total Faith Formation	\$ -
		<i>MEMBERSHIP</i>	
		Membership Team	\$ -
		Pastoral Care Team	\$ -
		Social Activities	\$ -
		<i>Babysitters</i>	
		Salary	\$ 348.00
		Taxes	\$ 27.00
		<i>Total Babysitters</i>	\$ 375.00
		<i>Coffee Hour</i>	
		Supplies	\$ 40.00
		Coffee Crew Salary	\$ 160.00
		Coffee Crew Taxes	\$ 13.00
		<i>Total Coffee Hour</i>	\$ 213.00
		Total Membership	\$ 588.00
		<i>SOCIAL JUSTICE</i>	
		SJ Leadership Team	\$ -
		<i>Budgeted Outreach</i>	
		Community Dinners	\$ 200.00
		GSOP	\$ -
		NAIC	\$ -
		Soup Kitchen Food	\$ 75.00
		Outreach Offering Disbursement	\$ 3,000.00
		<i>Total Budgeted Outreach</i>	\$ 3,275.00
		Total Social Justice	\$ 3,275.00
		<i>LEADERSHIP DEVELOPMENT</i>	
		Leadership Development Team	\$ -
		District Annual Meeting Delgates	\$ -
		GA Delegate Subsidies	\$ -
		Total Leadership Development	\$ -
		<i>DISCRETIONARY FUNDS</i>	
		Ministers Discretionary Fund	\$ -
		Board of Trustees Discretionary Fund	\$ -
		Total Discretionary Funds	\$ -
		TOTAL PROGRAM EXPENSES	\$ 4,420.00
		OPERATIONS	
		<i>ADMINISTRATION</i>	
		Background Checks	\$ -
		Electronic Transaction Fees	\$ 100.00
		Insurance	\$ -

	Internet	\$ 75.00
	Office Machines	\$ -
	Office Supplies	\$ 100.00
	Payroll & Accounting Software	\$ 125.00
	Telephone	\$ 100.00
	Audit Fund	\$ -
	Total Administration	\$ 500.00
	<i>COMMUNICATIONS</i>	
	Public Relations Team	\$ -
	AV Team	\$ -
	Total Communications	\$ -
	<i>STEWARDSHIP</i>	
	Stewardship Team Training	\$ -
	Stewardship Campaign	\$ -
	Auction Expenses	\$ -
	Total Stewardship	\$ -
	<i>DENOMINATION</i>	
	District Fair Share	\$ -
	UUA Fair Share	\$ -
	Total Denomination	\$ -
	<i>PROPERTY</i>	
	Sexton Coverage	
	<i>Utilities</i>	
	Electricity	\$ 500.00
	Gas	\$ 200.00
	Water	\$ 400.00
	<i>Total Utilities</i>	\$ 1,100.00
	<i>Services</i>	
	Trash Removal	\$ 200.00
	Cleaning Services	\$ -
	Laundry	\$ 80.00
	Groundskeeping	\$ 500.00
	Snow Removal	\$ -
	<i>Total Services</i>	\$ 780.00
	Alarm Systems	\$ 200.00
	False Alarms	\$ -
	Building Inspections	\$ -
	Elevator	\$ 350.00
	Janitorial Supplies	\$ 100.00
	<i>Maintenance</i>	
	Corrective Maintenance	\$ -
	Preventative Maintenance	\$ -
	Building Maintenance Fund	\$ -
	<i>Total Maintenance</i>	\$ -
	Total Property	\$ 2,530.00
	TOTAL OPERATIONS EXPENSES	\$ 3,030.00
	STAFF	2 pay periods
	<i>MINISTER</i>	
	Health & Dental	\$ 632.00
	Life Insurance	\$ 74.00
	Professional Expenses	\$ -

	Retirement	\$ 680.00
	Salary & Housing	\$ 6,866.00
	In Lieu of FICA	\$ 520.00
	Total Minister	\$ 8,772.00
	<i>DFF</i>	
	Health	\$ 636.00
	Life Insurance	\$ 66.00
	Professional Expenses	\$ -
	Retirement	\$ 396.00
	Salary	\$ 3,962.00
	Taxes	\$ 303.00
	Total DFF	\$ 5,363.00
	<i>MUSIC DIRECTOR</i>	
	Professional Expenses	\$ -
	Salary	\$ 1,093.00
	Taxes	\$ 84.00
	Total Music Director	\$ 1,177.00
	<i>MEMBERSHIP COORDINATOR</i>	
	Professional Expenses	\$ -
	Retirement	\$ -
	Salary	\$ 650.00
	Taxes	\$ 50.00
	Total Membership Coordinator	\$ 700.00
	<i>ADMINISTRATOR</i>	
	Health	\$ -
	Professional Expenses	\$ -
	Retirement	\$ 211.00
	Salary	\$ 2,105.00
	Taxes	\$ 161.00
	Total Administrator	\$ 2,477.00
	<i>BOOKKEEPER</i>	
	Salary	\$ 269.00
	Taxes	\$ 21.00
	Total Bookkeeper	\$ 290.00
	<i>SEXTON</i>	
	Health	\$ -
	Retirement	\$ 207.00
	Salary	\$ 2,065.00
	Taxes	\$ 158.00
	Total Sexton	\$ 2,430.00
	TOTAL STAFF	\$ 21,209.00
	TOTAL EXPENSES	\$ 28,659.00
	Difference	\$ 8,841.00