

## **Property Team Annual Report fy 2015/16**

The Property Team began the church year by doing some interior remodeling to the White Wing/Staff section of the Church. With the addition of a new staff member we had a space crunch for office space to solve. After considering many options and variables it was decided to take classroom 9/10 and break it into two separate spaces. One section became the new office for the Interim Director of Lifespan Religious Education (now the Interim Director of Faith Formation) and the other became a new Resource Room. The work began in late June and was completed in October. The Property Team would like to give a very BIG THANK YOU to Sandy Martinage, our Sexton, who oversaw this project from start to finish. Both new spaces look terrific and if you haven't seen them yet, stop by.

The team thought this would be the year to begin a revisioning of the Fellowship Room. We recruited Nona Storer to oversee this project. Nona began by getting feedback from UUCN groups who use the Fellowship Room and members of the Congregation as well as staff. She then reached out to members of the congregation to form a team of visionaries who delved into the information Nona gathered and started to envision what the room could look like. They also asked interior designers for some input on ideas, possible furniture arrangements, color schemes etc. During this process it was determined that the costs to rejuvenate the Fellowship Room were more than our team budget allowed and should be rolled into a future Capital Campaign spearheaded by the Stewardship Team. The Property Team would like to thank Nona and her team, Andrea Rebeck, Ginger Hedges, Kathi Geisler, Steve Hedges, Rick Spitz, June Haskell, Muriel Credle, Sandy Martinage and Linda Lewis. We appreciate all the time and effort you put into this project. We hope you will be willing to revisit this when the time comes.

The bluestone walkway in front of the White Wing School entrance was re-set this year. The brick walkway by the front steps coming up from Canal Street had some minor repair work. A small section of the Sanctuary roof was re-slatted over the summer and then re-inspected after the winter when a leak was discovered.

The circulating pump in the White Wing building has been needing attention and has been getting ongoing repair. The team would like to thank Mike Wilt, engineer extraordinaire, for donating his time and talents to keep it going and saving the church from having it replaced completely. Mike has also been fine tuning the heating system for the church and is working with the staff to show them how to control temperature settings for rooms online. He has also served as the chair of this team for at least the last 7 years and will be stepping down after this church year as chair. Thank you Mike. Your dedication, time and efforts have saved the church countless dollars over the years and we appreciate it very much. We are so fortunate to have you as a member of our church.

We also would like to thank Scott Shepherd for rescuing us from clogged drains in the fall. We have two sites that routinely get backed up when we have heavy rain and Scott has been an amazing "First Responder" to unclog them. One drain is on the east side of the Sanctuary in the

Cemetery by the glass walkway. The other is in the courtyard between the Sanctuary and Parish House. Scott will don his hip waders to go out and unclog them whenever called. Thank you Scott! We'd be lost without you.

The church is also blessed to have two dedicated volunteers who come in every week to attend the "little things". Penny Guild and Muriel Credle, self proclaimed "Closet Police", come in every week to see what needs to be fixed. They have repaired the footies on the bottoms of the orange chairs in the dining room keeping them in great shape, repaired broken window screens, fixed door locks that need minor adjustments, fix leaky faucets in bathrooms, mounted shelving to walls, cleaned out closets, weeded flower beds, unclog gutters, trim shrubs, tighten up loose hymnal holders, sew buttons back on cushions, repair broken furniture and many other little things that would need attention. They are unsung heroes to the Property Team and we thank them for their dedication and diligence to the church these past 20 plus years.

Penny is also our Kitchen Manager and has been overseeing the repairs of appliances, replacement of items, making sure we have enough silverware (you'd be amazed at how it disappears over the years!), replacing broken glasses and mugs, and keeping the kitchen in great shape by cleaning out cupboards, counters and the refrigerator and freezer. This year Penny has the added help of Jenn Morton and Karen Leonard, who are co-Kitchen Managers with Penny. Penny now handles just the appliances and supplies -- replacements and repairs of everyday items. Karen and Jenn are handling the policing of the cupboards, counters, refrigerator and freezer. Our kitchen gets a lot of use not just from church groups but from outside groups who leave items behind or don't know where items are to be returned. The kitchen looks fantastic because of their efforts and the team would like to thank Penny, Karen and Jenn for keeping it in such great shape. Thank you! We couldn't do it without you.

Another super duo who has been assisting the team with recycling is Carole Ann and Jim Thorp. They have been faithful for the past two years in picking up recycling and disposing of it in an environmentally friendly fashion. We would like to thank both of them for doing this for our church.

Lastly, we would like to thank Sandy Martinage for being an invaluable staff liaison of the Property Team for over 10 years. Sandy is stepping down from the team this year and will be replaced by Sherri Woolsey. Sandy has been the eyes and ears for the Property Team as she goes about her work around the facility. She has also been our boots on the ground. We appreciate everything you have done Sandy and will miss you.

Respectfully submitted,  
Mike Wilt, Chair, Bob Sampson, Penny Guild, Scott Shepherd and Sandy Martinage