

## **Annual Report of the Nominating Committee 2017-2018**

Provided by Karen Murray, Chair, May 2018

Unitarian Universalist Church of Nashua, NH

Our purpose as the Nominating Committee is to identify candidates to fill open positions within specific Board and committee roles outlined in the bylaws. These roles include members at large and officers of the Board of Trustees, as well as members for the Nashua Cemetery Association Board and the Financial Records Review and Nominating Committees.

### **Our Process:**

Our work loosely falls into three phases.

**Phase 1:** At the beginning of the year, we meet to discuss which roles need renominations and new nominations. Each role has a written 'job description,' so we ensure that everyone on the team understands the tasks required for each role. We discuss any specific attributes we are looking for. Then we pledge to meet as many people as we can to find whom we might like to ask to take on a role later in the year. Lastly, we review the bylaws to see if any changes made at last year's Annual Meeting have altered any existing terms or term limits.

Our considerations include:

- Who has shown a strong connection to the church, or a desire to be more connected
- What unique talents would fit the role

We strive to:

- Not to overburden members already doing a lot of things; and
- Balance the diversity of the team

**Phase 2:** We check in with those currently in roles who were nominated in previous years to find out how they are doing. We continue to discuss anyone specific who might be a good fit. A tracking spreadsheet is used to monitor roles and term limits.

**Phase 3:** We narrow our choices down and officially reach out to the person to discuss their potential role on a committee, the requirements of the role, and their interest in servicing, for either beginning in the next year or in years beyond. Then we choose our final slate for nominees, which church members vote on at the annual meeting.

The Nominating Committee is successful when we are able to match members to fill the roles for the next calendar year and beyond. We also work closely with Leadership Development in the effort to create meaningful involvement activities that help individuals grow into future roles.

### **This Year's Success**

Our primary success this year was our ability to fill many important positions with members we feel strongly will continue to lead with passion. In addition, we continued to hold conversations with several other members to create those sparks of interest for serving in the future on these committees.

## **Nominations for Next Year**

Here is the slate of candidates. There is also a table at the end of this report representing the slate as well.

- Summary list, detailed picture below.
- President: Nominate Carol Houde
- Vice President: Nominate Brenna Woods
- Board: Nominate John Burkitt
- Board: Nominate Lyndsey Sylvester
- Board: Renominate Rick Spitz
- Cemetery Association: Renominate Sharon Machado, and Kevin Murray

## **The Nominating Team**

I would like to thank and recognize the team, who take the job of nominating our leaders very thoughtfully:

- Karen Murray (Chair)
- Pat Ladew
- Karen Leonard
- Carol Houde
- Pam Jordan
- Chuck Rehberg

## **In Closing**

IF YOU ARE PROUD OF THIS CHURCH

By [Michael A Schuler](#)

If you are proud of this church, become its advocate.

If you are concerned for its future, share its message.

If its values resonate deep within you, give it a measure of your devotion.

This church cannot survive without your faith, your confidence, your enthusiasm.

Its destiny, the larger hope, rests in your hands.

Source: 1997 UUMA Worship Materials Collection

Office	Current Officeholder	1st Year in Office (Yr listed is June)	Years in Office (Year End)						Status in Year 2017-2018	Proposed Action for 2018/2019 Year	
			1	2	3	4	5	6			
<b>Board of Trustees: Officers (6 year max including M-at-L &amp; Officer except for President)</b>											
President	David Hudson	2016	2016	2017	2018				Term Complete	Term Complete - Nominate Carol Houde	
Vice President	Carol Houde	2018	2018	2019	2020				Term Complete	(Nominate to President) Nominate Brenna Woods	
Clerk	Jodie Holway	2018	2018	2019	2020	2021	2022	2023	Midterm		
Treasurer	Lindsey Hedrick	2018	2018	2019	2020	2021	2022	2023	Midterm		
<b>Board of Trustees: Members at Large (Voting bylaws for 2017-2018 year: 2 year terms, six year max)</b>											
At Large #1	Rick Spitz	2015	2015	2016	2017	2018	2019	2020	Term Complete	Renominate	
At Large #2	Ellen McCormick	2016	2016	2017	2018	2019	2020	2021	Stepped Down	Nominate: Lyndsey Sylvester	
At Large #3	Steve Hedges	2016	2016	2017	2018	2019	2020	2021	Midterm		
At Large #4	Brenna Woods	2017	2017	2018	2019	2020	2021	2022	Term Complete	(Nominate to Vice President); Nominate John Burkitt	
At Large #5	Pam Jordan	2018	2018	2019	2020	2021	2022	2023	Midterm		
<b>Nominating Committee (2 term limit, 3 years per term)</b>											
Member #1	Karen Murray	2014	14	15	16	17	18	19	Midterm		
Member #2	Pat Ladew	2016	16	17	18	19	20	21	Term Complete	Renominate	
Member #3	Karen Leonard	2017	17	18	19	20	21	22	Midterm		
Member #4	Chuck Rehberg	2018	18	19	20	21	22	23	Midterm		
Liaison	Carol Houde	2018	18	19					No Limit		
Liaison	Pam Jordan	2018	18	19					No Limit		
<b>Financial Records Review Committee (2 year terms, no term limits)</b>											
Member #1	Frank Grossman	2014	14	15	16	17	18	19	Midterm		
Member #2	Rob Bate	2016	18	19	20	21	22	23	Midterm		
<b>Nashua Cemetery Association (3 year terms, no limits. Chair elected by committee, 1 year term, 3 term limit.)</b>											
Trustee #1 Treasurer	Kevin Murray	2016	16	17	18*	19	20	21	22	term complete	*Nominated as Treasurer as of 2017-2018 Year; Renominate
Trustee #2	Sharon Machado	2016	16	17	18	19	20	21	22	Term complete	Renominate
Trustee #3	Moe Daniels	2017	17	18	19	20	21	22	23	Midterm	
Trustee #4 (Chair)	Mary Beth Restivo	2017	17	18	19	20	21	22	23	Midterm	
Trustee #5	John McCannon	2018	18	19	20	21	22	23	24	Midterm	