

## **FY 2018 Financial Report & Proposed FY 2019 Budget Summary**

Last year, we passed a budget with a \$38 surplus. We estimate we will end the year with a somewhat larger surplus, hopefully between \$20,000 and \$25,000. Because we have a full month of the fiscal year left, we cannot offer final numbers at this time. The numbers in this report are as of May 20, which is approximately 89% through the fiscal year. A report of final numbers for FY2018 will be released in August.

Once again this year we will be voting on a program budget rather than a detailed line item budget. You'll see that the first page after this one offers an overview of the budget based on major categories. This is the budget we will be voting on, to allow for freedom to move small amounts of money between line items as needed. The detailed line item budget is provided for your reference, so you know the estimated expenses for the year to come, and where the larger numbers in the summary budget came from.

The proposed FY 2019 budget includes

- \$574,986 in anticipated income (up from \$562,764 FY 2018 budgeted income)
  - \$3,000 more from Endowment based on withdrawal rules
  - \$10,000 surplus carryover
- \$574,974.82 in budgeted expenses (up from \$562,726 in FY 2018)
  - FY 2018 Budget Requests totaled \$618,506 (all requests can be seen in spreadsheet, third column)
- An anticipated \$11.18 surplus

Respectfully submitted,  
Rev. Allison Palm  
Lindsey Hedrick, UUCN Treasurer

	Approved FY18 Budget	FY18 Actuals as of 5/20/2018	FY19 Budget Requests		FY19 Proposed Budget
<b>INCOME</b>					
100 Questions	\$ 500.00	\$ 244.87	\$ 500.00		\$ 500.00
Buddhist Meditation	\$ 500.00	\$ 859.32	\$ 600.00		\$ 600.00
Coffee Hour	\$ 150.00	\$ 273.68	\$ 200.00		\$ 200.00
<b>Total Endowment</b>	<b>\$ 150,814.00</b>	<b>\$ 140,292.42</b>	<b>\$ 153,886.00</b>		<b>\$ 153,886.00</b>
<b>Total Fund Raisers</b>	<b>\$ 11,800.00</b>	<b>\$ 14,087.94</b>	<b>\$ 9,800.00</b>		<b>\$ 10,800.00</b>
<b>Outreach Collections</b>	<b>\$ 35,000.00</b>	<b>\$ 32,535.83</b>	<b>\$ 35,000.00</b>		<b>\$ 35,000.00</b>
<b>Total Pledges</b>	<b>\$ 330,000.00</b>	<b>\$ 317,823.25</b>	<b>\$ 340,000.00</b>		<b>\$ 330,000.00</b>
<b>User Fees</b>	<b>\$ 6,000.00</b>	<b>\$ 8,524.50</b>	<b>\$ 6,000.00</b>		<b>\$ 6,000.00</b>
<b>WW Contribution</b>	<b>\$ 28,000.00</b>	<b>\$ 22,400.00</b>	<b>\$ 28,000.00</b>		<b>\$ 28,000.00</b>
<b>Other Income</b>		<b>\$ 1,675.00</b>			<b>\$ 10,000.00</b>
<b>TOTAL INCOME</b>	<b>\$ 562,764.00</b>	<b>\$ 538,716.81</b>	<b>\$ 573,986.00</b>		<b>\$ 574,986.00</b>
<b>EXPENSES</b>					
<b>PROGRAMS</b>					
Total Music & Worship	\$ 10,250.00	\$ 6,514.66	\$ 10,650.00		\$ 10,200.00
Total Faith Formation	\$ 6,300.00	\$ 3,981.59	\$ 7,300.00		\$ 6,900.00
Total Membership	\$ 3,200.00	\$ 1,769.89	\$ 3,200.00		\$ 2,900.00
Total Social Justice	\$ 39,900.00	\$ 34,741.71	\$ 39,850.00		\$ 39,850.00
Total Leadership Development	\$ 300.00	\$ -	\$ 300.00		\$ 300.00
Total Board Expenses	\$ 1,600.00	\$ 502.65	\$ 1,600.00		\$ 1,600.00
Total Ministry Funds	\$ 1,300.00	\$ 1,050.00	\$ 1,300.00		\$ 1,000.00
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 62,850.00</b>	<b>\$ 48,560.50</b>	<b>\$ 64,200.00</b>		<b>\$ 62,750.00</b>
<b>OPERATIONS</b>					
Total Administration	\$ 34,800.00	\$ 22,760.38	\$ 34,850.00		\$ 29,150.00
Total Communications	\$ 1,500.00	\$ 1,457.74	\$ 2,030.00		\$ 2,000.00
Total Stewardship	\$ 2,800.00	\$ 1,277.93	\$ 3,000.00		\$ 2,725.00
Total Denomination	\$ 22,357.00	\$ 22,357.00	\$ 24,593.00		\$ 24,593.00
Total Property	\$ 99,425.00	\$ 67,564.19	\$ 124,350.00		\$ 99,450.00
<b>TOTAL OPERATIONS EXPENSES</b>	<b>\$ 160,882.00</b>	<b>\$ 115,417.24</b>	<b>\$ 188,823.00</b>		<b>\$ 157,918.00</b>
<b>STAFF</b>					
Total Minister	\$ 129,548.00	\$ 114,268.81	\$ 139,408.00		\$ 136,820.30
Total Program Staff	\$ 131,813.00	\$ 102,309.50	\$ 127,766.00	Includes DFF, Music Director, Membership Coordinator, Childcare Staff, Coffee Crew	\$ 125,704.94
Total Administrative Staff	\$ 77,633.00	\$ 75,023.79	\$ 98,309.00	Includes Administrator, Bookkeeper, Sexton	\$ 91,781.58
<b>TOTAL STAFF</b>	<b>\$ 338,994.00</b>	<b>\$ 291,602.10</b>	<b>\$ 365,483.00</b>		<b>\$ 354,306.82</b>
<b>TOTAL EXPENSES</b>	<b>\$ 562,726.00</b>	<b>\$ 455,579.84</b>	<b>\$ 618,506.00</b>		<b>\$ 574,974.82</b>
Difference	\$ 38.00	\$ 83,136.97	\$ (44,520.00)		\$ 11.18

					Approved FY18 Budget	FY18 Actuals as of 5/20/2018	FY19 Budget Requests		FY19 Proposed Budget
<b>INCOME</b>									
					\$ 500.00	\$ 244.87	\$ 500.00		\$ 500.00
					\$ 500.00	\$ 859.32	\$ 600.00		\$ 600.00
					\$ 150.00	\$ 273.68	\$ 200.00		\$ 200.00
					\$ 240.00	\$ 266.36	\$ 250.00		\$ 250.00
					\$ 720.00	\$ 780.96	\$ 750.00		\$ 750.00
					\$ 250.00	\$ 273.19	\$ 260.00		\$ 260.00
					\$ 650.00	\$ 707.17	\$ 700.00		\$ 700.00
					\$ 148,954.00	\$ 138,264.74	\$ 151,926.00	from IFC	\$ 151,926.00
					<b>\$ 150,814.00</b>	<b>\$ 140,292.42</b>	<b>\$ 153,886.00</b>		<b>\$ 153,886.00</b>
					\$ 10,000.00	\$ 8,217.14	\$ 8,000.00		\$ 9,000.00
					\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$ 1,800.00
						\$ 4,070.80			-
					<b>\$ 11,800.00</b>	<b>\$ 14,087.94</b>	<b>\$ 9,800.00</b>		<b>\$ 10,800.00</b>
					<b>\$ 35,000.00</b>	<b>\$ 32,535.83</b>	<b>\$ 35,000.00</b>		<b>\$ 35,000.00</b>
					\$ 32,000.00	\$ 31,185.00	\$ 32,000.00		\$ 32,000.00
					\$ 298,000.00	\$ 286,638.25	\$ 308,000.00		\$ 298,000.00
					<b>\$ 330,000.00</b>	<b>\$ 317,823.25</b>	<b>\$ 340,000.00</b>		<b>\$ 330,000.00</b>
					\$ 6,000.00	\$ 8,524.50	\$ 6,000.00		\$ 6,000.00
					\$ 28,000.00	\$ 22,400.00	\$ 28,000.00		\$ 28,000.00
						\$ 1,675.00			\$ 10,000.00
					<b>\$ 562,764.00</b>	<b>\$ 538,716.81</b>	<b>\$ 573,986.00</b>		<b>\$ 574,986.00</b>
<b>EXPENSES</b>									
					\$ 850.00	\$ 850.00	\$ 1,000.00		\$ 1,000.00

		Worship Supplies	\$ 850.00	\$ 616.73	\$ 1,000.00	\$ 850.00
		Flowers	\$ 1,300.00	\$ 1,095.35	\$ 1,300.00	\$ 1,000.00
		<i>Music</i>				
		Choir Expenses	\$ 100.00	\$ 19.41	\$ 100.00	\$ 100.00
		Christmas Choir Expenses	\$ 150.00		\$ 150.00	\$ 150.00
		Guest Musician	\$ 400.00	\$ 250.00	\$ 450.00	\$ 450.00
		Sheet Music	\$ 2,400.00		\$ 2,400.00	\$ 2,400.00
		Organ/Piano R&M	\$ 1,100.00	\$ 537.00	\$ 1,100.00	\$ 1,100.00
		Substitute Music Director	\$ 2,650.00	\$ 1,025.00	\$ 2,700.00	\$ 2,700.00
		Guest Service/Worship Leader	\$ 250.00		\$ 250.00	\$ 250.00
		CIC Sheet Music	\$ 200.00	\$ 2,121.17	\$ 200.00	\$ 200.00
		<b>Total Music</b>	<b>\$ 7,250.00</b>	<b>\$ 3,952.58</b>	<b>\$ 7,350.00</b>	<b>\$ 7,350.00</b>
		<b>Total Music &amp; Worship</b>	<b>\$ 10,250.00</b>	<b>\$ 6,514.66</b>	<b>\$ 10,650.00</b>	<b>\$ 10,200.00</b>
		<i>FAITH FORMATION</i>				
		<i>Children &amp; Youth Faith Formation</i>				
		Appreciation	\$ 800.00	\$ 258.91	\$ 800.00	\$ 600.00
		Curriculum/Books	\$ 300.00	\$ 376.23	\$ 350.00	\$ 350.00
		Events	\$ 350.00	\$ 241.46	\$ 450.00	\$ 450.00
		Jr High OWL	\$ 400.00	\$ 201.86		-
		ROPES			\$ 500.00	\$ 500.00
		Milestones			\$ 400.00	\$ 400.00
		Refreshments	\$ 200.00	\$ 115.73	\$ 200.00	\$ 200.00
		Senior High	\$ 900.00	\$ 575.31	\$ 900.00	\$ 900.00
		Supplies	\$ 650.00	\$ 804.86	\$ 900.00	\$ 900.00
		Training	\$ 1,000.00	\$ 630.25	\$ 1,000.00	\$ 1,000.00
		AREA	\$ 300.00	\$ 18.00	\$ 300.00	\$ 300.00
		<i>Total Children &amp; Youth FF</i>	<b>\$ 4,900.00</b>	<b>\$ 3,222.61</b>	<b>\$ 5,800.00</b>	<b>\$ 5,600.00</b>
		<i>Adult Faith Formation</i>				
		General	\$ 1,000.00	\$ 438.55	\$ 1,000.00	\$ 900.00
		Covenant Groups	\$ 100.00	\$ 320.43	\$ 100.00	\$ 100.00
		Young Adults	\$ 300.00		\$ 400.00	\$ 300.00
		<i>Total Adult Faith Formation</i>	<b>\$ 1,400.00</b>	<b>\$ 758.98</b>	<b>\$ 1,500.00</b>	<b>\$ 1,300.00</b>
		<b>Total Faith Formation</b>	<b>\$ 6,300.00</b>	<b>\$ 3,981.59</b>	<b>\$ 7,300.00</b>	<b>\$ 6,900.00</b>
		<i>MEMBERSHIP</i>				

	Membership Team	\$ 1,300.00	\$ 859.92	\$ 1,300.00	\$ 1,000.00
	Pastoral Care Team	\$ 200.00	\$ 18.48	\$ 200.00	\$ 200.00
	Social Activities	\$ 500.00	\$ 68.43	\$ 500.00	\$ 500.00
	Coffee Hour Supplies	\$ 1,200.00	\$ 823.06	\$ 1,200.00	\$ 1,200.00
	<b>Total Membership</b>	<b>\$ 3,200.00</b>	<b>\$ 1,769.89</b>	<b>\$ 3,200.00</b>	<b>\$ 2,900.00</b>
	<i>SOCIAL JUSTICE</i>				
	SJ Leadership Team	\$ 500.00	\$ 158.14	\$ 500.00	\$ 500.00
	Budgeted Outreach				
	Community Dinners	\$ 2,500.00	\$ 2,821.33		
	Community Dinners/Soup Kitchen			\$ 3,000.00	\$ 3,000.00
	GSOP	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
	NAIC	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
	UU Action NH	\$ 600.00	\$ 544.44	\$ 550.00	\$ 550.00
	Soup Kitchen Food	\$ 500.00	\$ 149.29		-
	Outreach Offering Disbursement	\$ 35,000.00	\$ 30,268.51	\$ 35,000.00	\$ 35,000.00
	Total Budgeted Outreach	\$ 39,400.00	\$ 34,583.57	\$ 39,350.00	\$ 39,350.00
	<b>Total Social Justice</b>	<b>\$ 39,900.00</b>	<b>\$ 34,741.71</b>	<b>\$ 39,850.00</b>	<b>\$ 39,850.00</b>
	<i>LEADERSHIP DEVELOPMENT</i>				
	Leadership Development Team	\$ 300.00		\$ 300.00	\$ 300.00
	<b>Total Leadership Development</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ 300.00</b>	<b>\$ 300.00</b>
	<i>BOARD EXPENSES</i>				
	Board of Trustees Discretionary Fund	\$ 1,000.00	\$ 502.65	\$ 1,000.00	\$ 1,000.00
	Annual Meeting Expenses	\$ 300.00		\$ 300.00	\$ 300.00
	District Annual Meeting Delegates	\$ 100.00		\$ 100.00	\$ 100.00
	GA Delegate Subsidies	\$ 200.00		\$ 200.00	\$ 200.00
	<b>Total Board Expenses</b>	<b>\$ 1,600.00</b>	<b>\$ 502.65</b>	<b>\$ 1,600.00</b>	<b>\$ 1,600.00</b>
	<i>MINISTRY FUNDS</i>				
	Minister's Discretionary Fund	\$ 1,300.00	\$ 1,050.00	\$ 1,300.00	\$ 1,000.00
	<b>Total Ministry Funds</b>	<b>\$ 1,300.00</b>	<b>\$ 1,050.00</b>	<b>\$ 1,300.00</b>	<b>\$ 1,000.00</b>
	<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 62,850.00</b>	<b>\$ 48,560.50</b>	<b>\$ 64,200.00</b>	<b>\$ 62,750.00</b>
	<i>OPERATIONS</i>				
	<i>ADMINISTRATION</i>				
	Background Checks	\$ 500.00	\$ 181.50	\$ 500.00	\$ 300.00
	Electronic Transaction Fees	\$ 1,000.00	\$ 372.83	\$ 500.00	\$ 500.00

	Insurance	\$ 15,000.00	\$ 12,644.00	\$ 15,000.00		\$ 15,000.00
	Internet	\$ 2,200.00	\$ 2,059.44	\$ 2,500.00		\$ 2,500.00
	Office Machines	\$ 6,400.00	\$ 3,205.49	\$ 6,400.00		\$ 5,000.00
	Office Supplies	\$ 3,000.00	\$ 2,382.07	\$ 3,000.00		\$ 3,000.00
	Software Subscriptions	\$ 2,500.00	\$ 1,851.00	\$ 2,750.00		\$ 2,750.00
	Fees	\$ 200.00	\$ 64.05	\$ 200.00		\$ 100.00
	Audit Fund	\$ 4,000.00		\$ 4,000.00		-
	<b>Total Administration</b>	<b>\$ 34,800.00</b>	<b>\$ 22,760.38</b>	<b>\$ 34,850.00</b>		<b>\$ 29,150.00</b>
	<i>COMMUNICATIONS</i>					
	Communications Team	\$ 1,500.00	\$ 1,457.74	\$ 2,030.00		\$ 2,000.00
	<b>Total Communications</b>	<b>\$ 1,500.00</b>	<b>\$ 1,457.74</b>	<b>\$ 2,030.00</b>		<b>\$ 2,000.00</b>
	<i>STEWARDSHIP</i>					
	Stewardship Team Training	\$ 200.00	\$ 30.00	\$ 250.00		\$ 225.00
	Stewardship Campaign	\$ 1,600.00	\$ 590.81	\$ 1,750.00		\$ 1,500.00
	Auction Expenses	\$ 1,000.00	\$ 657.12	\$ 1,000.00		\$ 1,000.00
	<b>Total Stewardship</b>	<b>\$ 2,800.00</b>	<b>\$ 1,277.93</b>	<b>\$ 3,000.00</b>		<b>\$ 2,725.00</b>
	<i>DENOMINATION</i>					
	District Fair Share	\$ 5,377.00	\$ 2,688.50			
	UUA Fair Share	\$ 16,980.00	\$ 19,668.50	\$ 24,593.00	New Model	\$ 24,593.00
	<b>Total Denomination</b>	<b>\$ 22,357.00</b>	<b>\$ 22,357.00</b>	<b>\$ 24,593.00</b>		<b>\$ 24,593.00</b>
	<i>PROPERTY</i>					
	Sexton Coverage	\$ 600.00	\$ 770.00	\$ 600.00		\$ 600.00
	<i>Utilities</i>					
	Electricity	\$ 8,000.00	\$ 7,250.91	\$ 8,000.00		\$ 8,000.00
	Gas	\$ 14,000.00	\$ 11,348.22	\$ 14,000.00		\$ 14,000.00
	Wire	\$ 6,000.00	\$ 4,767.45	\$ 6,000.00		\$ 6,000.00
	<b>Total Utilities</b>	<b>\$ 28,000.00</b>	<b>\$ 23,366.58</b>	<b>\$ 28,000.00</b>		<b>\$ 28,000.00</b>
	<i>Services</i>					
	Trash Removal	\$ 4,000.00	\$ 2,403.45	\$ 4,000.00		\$ 4,000.00
	Cleaning Services	\$ 2,000.00	\$ 1,645.00	\$ 2,000.00		\$ 2,000.00
	Laundry	\$ 1,000.00	\$ 948.84	\$ 1,000.00		\$ 1,000.00
	Groundskeeping	\$ 2,000.00	\$ 3,341.77	\$ 10,000.00		\$ 10,000.00
	Snow Removal	\$ 12,000.00	\$ 11,955.00	\$ 12,000.00		\$ 12,000.00
	<b>Total Services</b>	<b>\$ 21,000.00</b>	<b>\$ 20,294.06</b>	<b>\$ 29,000.00</b>		<b>\$ 29,000.00</b>

		Alarm Systems	\$ 1,500.00	\$ 685.00	\$ 1,500.00		\$ 1,500.00
		Furnishings & Fixtures		\$ 500.95	\$ 750.00		\$ 700.00
		Building Inspections	\$ 375.00	\$ 185.00	\$ 500.00		\$ 400.00
		Elevator	\$ 1,500.00	\$ 1,515.90	\$ 1,500.00		\$ 1,500.00
		Janitorial Supplies	\$ 2,450.00	\$ 2,201.10	\$ 2,500.00		\$ 2,500.00
		<i>Maintenance</i>					
		Corrective Maintenance	\$ 25,000.00	\$ 15,959.77	\$ 25,000.00		\$ 20,000.00
		Preventative Maintenance	\$ 10,000.00	\$ 2,085.83	\$ 10,000.00		\$ 7,750.00
		Building Maintenance Fund	\$ 9,000.00		\$ 25,000.00		\$ 7,500.00
		<i>Total Maintenance</i>	\$ 44,000.00	\$ 18,045.60	\$ 60,000.00		\$ 35,250.00
		<b>Total Property</b>	<b>\$ 99,425.00</b>	<b>\$ 67,564.19</b>	<b>\$ 124,350.00</b>		<b>\$ 99,450.00</b>
		<b>TOTAL OPERATIONS EXPENSES</b>	<b>\$ 160,882.00</b>	<b>\$ 115,417.24</b>	<b>\$ 188,823.00</b>		<b>\$ 157,918.00</b>
		<b>STAFF</b>					
		<i>MINISTER</i>					
		Health & Dental	\$ 8,200.00	\$ 8,861.09	\$ 12,320.00		\$ 12,320.00
		Life & LTD Insurance	\$ 1,102.00	\$ 692.07	\$ 1,736.00		\$ 1,701.00
		Professional Expenses	\$ 9,420.00	\$ 6,806.63	\$ 9,820.00		\$ 9,620.00
		Retirement	\$ 9,420.00	\$ 8,203.74	\$ 9,820.00		\$ 9,620.00
		Salary & Housing	\$ 94,200.00	\$ 89,705.28	\$ 98,200.00		\$ 96,200.00
		In Lieu of FICA	\$ 7,206.00		\$ 7,512.00		\$ 7,359.30
		<b>Total Minister</b>	<b>\$ 129,548.00</b>	<b>\$ 114,268.81</b>	<b>\$ 139,408.00</b>		<b>\$ 136,820.30</b>
		<b>Total Program Staff</b>	<b>\$ 131,813.00</b>	<b>\$ 102,309.50</b>	<b>\$ 127,766.00</b>	<b>Includes DFF, Music Director, Membership Coordinator, Childcare Staff, Coffee Crew</b>	<b>\$ 125,704.94</b>
		<b>Total Administrative Staff</b>	<b>\$ 77,633.00</b>	<b>\$ 75,023.79</b>	<b>\$ 98,309.00</b>	<b>Includes Administrator, Bookkeeper, Sexton</b>	<b>\$ 91,781.58</b>
		<b>TOTAL STAFF</b>	<b>\$ 338,994.00</b>	<b>\$ 291,602.10</b>	<b>\$ 365,483.00</b>		<b>\$ 354,306.82</b>
		<b>TOTAL EXPENSES</b>	<b>\$ 562,726.00</b>	<b>\$ 455,579.84</b>	<b>\$ 618,506.00</b>		<b>\$ 574,974.82</b>
		Difference	\$ 38.00	\$ 83,136.97	\$ (44,520.00)		\$ 11.18