

## **ANNUAL MEETING MINUTES**

UNITARIAN-UNIVERSALIST CHURCH of NASHUA

For year June 06-2016-June 04, 2017

held on 04 June, 2017

### **Registration of Voting Members in the Sanctuary**

Mary Licking, Clerk, registered the voting members in the sanctuary starting at 11:45 am, assisted by Jodie Holway.

### **Call to Order**

David Hudson, President of the Congregation, presided over the Call to Order.

The Certification of Quorum was made by the Clerk, Mary Licking.

A quorum having been met, David Hudson called the meeting to order at 12:15 pm, announced the Certification of Quorum, and performed the Reading of Purposes from the Articles of Agreement.

### **Chalice Lighting**

Vice President Lance Pratt lit the chalice and gave opening words.

### **In Memoriam**

The Reverend Allison Palm presented the In Memoriam portion of the meeting.

### **Mission of the UU Church of Nashua**

The congregation, in unison, recited The Mission of the UU Church of Nashua:

The mission of the Unitarian-Universalist Church of Nashua is to engage people in a search for truth and meaning within a supportive liberal religious community that encourages personal and spiritual growth, embraces diversity, and promotes social justice.

### **Framing the Meeting**

David Hudson performed the Appointment of Parliamentarian by appointing Robert "Bob" Sampson as Parliamentarian. David Hudson presided over the consideration of the Consent Agenda. A motion made by Rick Spitz and seconded by Karen Leonard passed unanimously to adopt the consent agenda.

With a single vote, the Congregation:

- approved the minutes of the 2016 Annual Meeting, held on Sunday, June 5, 2016 as submitted by the Clerk, and
- accepted and placed on file the reports of the following officers, committees, teams, and programs (posted at [uunashua.org/about-us/our-governance/annual-meetings/2017-annual-meeting-documents](http://uunashua.org/about-us/our-governance/annual-meetings/2017-annual-meeting-documents)): President's Report, Minister's Report, Clerk's Report, Invested Funds Committee, Financial Records Review, Cemetery Trustees, Music, Pastoral Care, Personnel, Property, Public Relations, Faith Formation, Director of Faith Formation Search Team, Audio Visual Team, Leadership Development, Membership, Shared Ministry Team, Stewardship, Social Justice, Worship Associates, Children's Winter Garden with White Wing School, and Simple Gifts Coffee House.

## **Evolving Covenant**

The congregation, in unison, recited the Evolving Covenant of Right Relations:

Our church is a unique community where we aspire to personal and spiritual growth, and to learning new ways of being in relation to one another. Mindful of your inherent worth and dignity, I do covenant to: bring my best self to this place; listen intently; speak honestly and thoughtfully; trust in your good intentions and recognize that my actions and words have an impact regardless of my intentions; and when I fall out of covenant, I will ask for help and be open to loving guidance to restore my relationship with you.

## **How the Meeting Works: A Primer**

David Hudson presented some [notes](#) on *Robert's Rules of Order* and some key points in UUCN's bylaws.

## **President's Report**

David Hudson gave the [President's Report](#).

## **Minister's Report**

The Reverend Allison Palm gave the [Minister's Report](#).

## **Interim Director of Faith Formation Report**

The Interim Director of Faith Formation, Sandra Greenfield, gave the Interim Director of [Faith Formation Report](#).

## **Hymn: "Love Will Guide Us"**

The Congregation sang the hymn, "Love Will Guide Us," No. 131 in the hymnal, [Singing the Living Tradition](#).

## **Quick Overview of (Policy) Governance at UUCN**

David Hudson provided a quick overview of the governing system used by UUCN, known as (Policy) Governance at UUCN.

## **Bylaws Review Committee Proposals**

Burns Fisher, a Member of the Bylaws Review Committee, gave the [Bylaws Review Committee Proposals](#). The term "para" below in these proposals refers to the word, "paragraph." The UUCN bylaws are available on [uunashua.org](http://uunashua.org) The proposals are:

Para 1.1 and title: Change name to remove hyphen

Para 1.2, simplified and generalized relationship with UUA

Para 1.2, remove "aid in the establishment of UU churches"; that is a board policy decision

Para 2, referenced UUA purposes and principles rather than copying them

Para 3.1, add "Affirmation of Inclusion"

Para 3, replace "Voting Member" with "Member"

Para 3.2, rework requirements into a list and add “requirements as established by church policy”

Para 3.3.1, rework so Clerk oversees and reports membership changes Para 3.3.1, allow former members to rejoin more easily

Para 3.3.2, Treasurer no longer part of membership review

Para 3.3.3, add a removal for cause section

Para 4.3, remove reference to the preschool (affiliated organization no longer a ii bylaws function)

Para 5.2, 5.3, adjust time requirements for posting of meeting and for holding a petitioned special meeting in order to be consistent

Para 5.3, clarify wording of written notice requirement for special meeting

Para 6.5, Clerk “certifies” rather than “is responsible for” member register, and “reports” rather than “determines” changes made.

Para 8.2.2, change title from “Voting Member” to “Nominee” Requirements

Para 9.6, modify awkward wording

Para 9.7, add “prolonged” to absence paragraph

Para 11.2, update to include modern financial institutions

Para 11.2, former para 11.3 (Invested Funds Committee) merged with 11.2. Board is not required to have an invested funds committee, but if it does the requirements formerly in 11.3 hold.

(Former Article 13, Affiliated Groups, is deleted)

(Changes throughout to change “Voting Members” to “Members” or other equivalent rewording.)

(Minor word changes throughout for clarify)

//end of list of proposals//

A motion passed made by Burns Fisher and seconded by Monica Staples that the recommended revisions to Article 3 and Paragraph 6.5 of the Church bylaws, as well as the removal and replacement of all references to “Voting Members” be approved by the Congregation and adopted effective July 1, 2017. During debate on the motion, a motion to call the question passed 70 to 21 made by Cecile Bonvouloir and seconded by John McCannon.

A motion passed made by Burns Fisher and seconded by Steve Hedges that the recommended revision to Paragraph 4.3, the elimination of Article 13, and the re-numbering of subsequent Articles and all internal references thereto be approved by the Congregation and adopted effective July 1, 2017.

A motion passed made by Burns Fisher and seconded by John Sanders that the recommended revisions to Article 11 of the Church bylaws be approved by the Congregation and adopted effective July 1, 2017.

A motion passed made by Burns Fisher and seconded by Monica Staples that the recommended revisions to Article 5 of the Church bylaws be approved by the Congregation and adopted effective July 1, 2017.

A motion passed made by Burns Fisher and seconded by Carol Houde that the recommended revisions to Article 2 of the Church bylaws be approved by the Congregation and adopted effective July 1, 2017.

A motion passed made by Burns Fisher and seconded by Steve Hedges that the recommended revisions to Article 1 of the Church bylaws be approved by the Congregation and adopted effective July 1, 2017.

A motion passed made by Burns Fisher and seconded by Harry Purkhiser that the recommended revisions to Paragraphs 8.1, 9.6, and 9.7 of the Church be approved by the Congregation and adopted effective July 1, 2017.

### **Financial Reports and Budgets**

The Reverend Allison Palm gave the [Fiscal Year 2017 Financial Report and Proposed FY 2018 Budget Summary](#) and presented the budget for the 2017-2018 fiscal year. A motion made by Steve Ladew and seconded by Karen Thomas passed that the budget for the 2017-2018 fiscal year be approved.

### **Meet the Candidates for UUA President (video)**

The video, Meet the Candidates for UUA President: Presidential Candidates Forum, was shown on April 21, 2017 at the New England Regional Assembly which was held out of state. The candidates are listed here in their order of appearance in the video (left to right): The Reverend Susan Frederick-Gray, The Reverend Alison Miller, and The Reverend Jeanne Pupke and a photo of them so arranged appeared on the screen at this UUCN Annual Meeting.

David noted the meeting was running long and asked those assembled if they'd like to defer watching the candidate videos. The body affirmed this choice by general assent and David promised to circulate a link via email to the videos so people could watch them at their leisure. A link was provided for those seeking more information: [uua.org/uuagovernance/elections/president](http://uua.org/uuagovernance/elections/president)

### **Recognizing Volunteers**

The Reverend Allison Palm and David Hudson officiated at the ceremony that recognized UUCN volunteers who supported UUCN governance during the 2016-2017 UUCN year.

### **Nominating Committee Report and Elections**

Karen Murray, Chair of the Nominating Committee, presented the [Nominating Committee Report](#). Karen presented the Committee's slate for Officers, Board of Trustees, Nominating Committee, Financial Records Review Committee, and the Nashua Cemetery Association. Members of the Nominating Committee are in midterm and no one is slated for the one open position and the other open position designated for a liaison to the Nominating Committee from the Board of Trustees will be appointed during the next church year and therefore no one for the Nominating Committee appears on the slate this year.

New to positions are the following: Carol Houde is slated for an open position as Vice president of the Board of Trustees of UUCN, Lindsey Hedrick is slated for an open position as Treasurer of the Board of

Trustees of UUCN, and Jodie Holway is slated for an open position as Clerk of the Board of Trustees of UUCN [note: Jodie Holway began serving as Member, Board of Trustees in January when the Nominating Committee sent her name to the Board of Trustees for a vote on an open position on the Board of Trustees and the Board of Trustees approved], Pam Jordan is slated for an open position on the Board of Trustees of UUCN, Rob Bate is slated for an open position on the Financial Records Review Committee, and John McCannon is slated for an open position on the Nashua Cemetery Association.

Continuing service are the following: David Hudson is being slated to start a new term to continue service as President, Board of Trustees, UUCN, Rick Spitz is being slated to start a new term to continue service on the Board of Trustees, UUCN, Ellen McCormick and Steve Hedges are being slated to start a new term to continue service on the Board of Trustees, UUCN because of a bylaws change that provides for a new limit of two years per term instead of the previous three years per term, Rick Spitz is being slated to start a new term to continue service as liaison from the Board of Directors to the Nominating Committee, and Frank Grossman is being slated to start a new term on the Financial Records Review Committee.

Carol Wagner resigned in mid-term from the Board of Trustees, UUCN, resignation made known at the December 13, 2016 meeting after having previously served a full term. Retiring from the Board of Trustees, UUCN, after serving twelve years is Mike Wilt and six years is Mary Licking and after serving a full term is Lance Pratt. Retiring from Nominating Committee after serving a full term is Jodie Holway, and Lance Pratt, after two years as Board of Trustees Liaison to the Nominating Committee. Retiring from the Financial Records Review Committee after three years is Joyce Stewart. Retiring from the Nashua Cemetery Association after eleven years is Russ Leonard. There were no nominations from the floor.

A motion made by Karen Murray and seconded by Eileen Herring passed that the slate be accepted.

#### **Installation of Officers and Board of Trustees**

The Reverend Allison Palm performed an installation ceremony to put in place the Officers and other Members of the Board of Trustees.

#### **Closing the Meeting**

A motion to adjourn passed made by Ellen Fisher and seconded by Dan Early.

David Hudson extinguished the chalice and gave final words.

Peace and Joy was sung by the Congregation.

Respectfully submitted,

//original signed//

Mary Licking, Clerk,

UUCN