

## Annual Report of the Property Team 2017-2018

Provided by Steve Pugh May 2018

Unitarian Universalist Church of Nashua, NH

The Property Team had a productive year. I would like to thank the entire Team (listed below) and the members of the congregation that participated in Property Team activities. A special thank you goes to Bob Barry, who has stepped up to take care of many of the “little jobs” that are common in a nearly 200 year-old building. As always a big thank you to Sherri Woolsey, the Church administrator. She is usually the first responder when things go wrong and is constantly in the front line calling for estimates, working with contractors, and solving the problem at hand. And many thanks to our Sexton, Sandy Martinage, who spends many hours keeping our Church clean and beautiful.

Highlights of Property Team accomplishments this past year include:

- Some of the Danish modern furniture that were previously in the minister’s office were sold on consignment at ModHaus (Boston), earning the Church \$950.
- A successful Fall Cleanup of the Church grounds and cemetery was held on Saturday, Nov 18, 2017.
- The chapel heating system was repaired.
- The Team has begun implementing a landscaping plan that includes thinning and trimming back the trees and shrubs in the front of the Church, replacing ground cover with grass, repairing and redesigning the irrigation system, including installing a water faucet near the Lemon Street gardens, replacing a patch of hostas with grass, addressing the unsightly ground surface in the preschool play area in front of the Church, and developing options for replacing the gravel under the play space in the Grove Street parking lot.
- A sink and vanity in a preschool classroom was replaced.
- Curtains to cover the back of the auditorium stage were purchased and installed.

Moving forward in the next year, the Property Team plans on accomplishing the following:

- Oversee the repainting of the exterior of the Parish House (from the front entrance, around the west side, to the back of the Sanctuary), the windows in the front of White Wing, the front entrance to White Wing, and the glass walk way between White Wing and the Sanctuary.
- With the help of Andee Rebeck, examine the cause of the wall crack on the Sanctuary side of the dining room and develop a repair plan.
- Install a new security and alarm system for Church buildings.
- Work with a consultant who will conduct a comprehensive energy efficiency assessment of the heating and cooling systems of the entire Church, with the goal of upgrading the current system.
- Inspect, repair, and replace if necessary, the slate roof over the Parish House and Sanctuary.
- Develop a 20-year maintenance plan for the Church buildings as part of the Capital Improvement Plan. This plan may include:
  - Review, design, and install a handicapped accessible entrance to the Parish House.
  - Review, design, and remodel the Fellowship Room.
  - Review, design, and remodel the auditorium, including replacing the stage curtains, installing storage space for use by multiple groups at the back of the stage, upgrading electrical and lighting systems, refinishing the floor, and installing replacement windows.
  - Repaint the ceiling and replace the ceiling lights in the Sanctuary.

This is an ambitious list of goals to accomplish in the next few (or 20) years and the Property Team will need the support of the entire membership to accomplish this. If you have a passion for any of these projects, please come and help us. Remember, many hands makes light work.

### **Respectfully Submitted,**

Steve Pugh, Chair; Barbara Pugh, Secretary; Sherri Woolsey, staff liaison; Bob Barry; Maggie Woolsey; Bob Sampson; Muriel Credle; Ellen Fisher; Craig Lange; Nona Storer; and Donna LaRue.