

## FY 2020 Financial Report & Proposed FY 2021 Budget Summary

Last year, we passed a budget with a \$11 surplus. Both income and expenses have been tracking closely to the budget this year, so we anticipate ending the year with a balanced budget or a bit of a surplus. Given the current national and global situation, and the effects of Covid-19, our income has dropped somewhat since mid-March, particularly our rental income. However, we have also seen some savings, which have so far balanced this out enough.

As of this report, we have a full month and a half of the fiscal year left, so we cannot offer final numbers at this time. The numbers in this report are as of May 26, which is approximately 90.7% through the fiscal year. A report of final numbers for FY2020 will be released in August.

Due to the uncertainty of this time, we are asking you to vote on two budgets this year. One of the budgets assumes that we will spend 100% of the year online, the other assumes we will spend 100% of the year in person. You'll see both included in the attached reports. We anticipate that our actual budget will fall somewhere in the range of these two budgets. Having both accepted by the congregation will allow us to modify the budget throughout the year as needed. Both the staff and the Board of Trustees will be keeping close track of finances in the coming year, with monthly financial reports to the Board and constant communication about which budget we are currently operating under. We will begin the year using the online budget and adjust as needed.

Once again this year we will be voting on a program budget rather than a detailed line item budget. You'll see that the first page after this narrative offers an overview of the budget based on major categories. This is the budget we will be voting on, to allow for freedom to move small amounts of money between line items as needed. The detailed line item budget is provided for your reference, so you know the estimated expenses for the year to come, and where the larger numbers in the summary budget came from.

The proposed FY 2021 **in-person** budget includes

- \$580,503 in anticipated income (about \$5000 more than the FY 2020 budgeted income)
  - \$7,000 more from Endowment based on withdrawal rules
  - \$1,800 less in fundraiser income
- \$580,498.31 in budgeted expenses (again, about \$500 more than FY 2020 budgeted expenses)
  - FY 2021 Budget Requests totaled \$611,043.34 (all requests can be seen in spreadsheet, third column)
- An anticipated \$4.69 surplus

The proposed FY 2021 **online** budget includes

- \$529,053 in anticipated income (about \$45,000 less than the FY 2020 budgeted income)
  - \$7,000 more from Endowment based on withdrawal rules
  - \$600 less from Buddhist Meditation Group
  - \$5,800 less in fundraiser income

- \$10,000 less in pledges
  - \$6,000 less in rental income
  - \$30,000 less in Preschool Contribution
- \$558,945.45 in budgeted expenses (about \$16,000 less than FY 2020 budgeted expenses)
  - These expenses were based on estimates of where we might save money if we are not using our building and doing in person programming.
  - We chose not to cut any staff positions to make the budget more balanced
- An anticipated \$29,892.45 deficit

In looking at these budgets, you will notice the possibility for ending FY 2021 with a deficit. In the worst case scenario (using income from the online budget and expense from the in-person budget), that deficit could be \$50,000. While we will strive to save money where we can and end the year as close to a balanced budget as possible, we do have a plan for how to cover that deficit.

In April 2020, we applied for and received a Paycheck Protection Program Loan. These loans allow small businesses and non-profits to receive a loan for up to 10 weeks of payroll expenses. The loan can be turned into a grant if all of the money is used for approved expenses. This loan will cover us up to the \$50,000 worst case scenario deficit. We already have plans in place to document that the expenses are used appropriately and guidance from our UUA on how to make sure the loan becomes a grant.

In these uncertain times, planning ahead is difficult, but we believe that these two budgets can help guide us as we respond to the changing conditions of our world over the next year.

Respectfully submitted,  
Rev. Allison Palm

	FY20 Approved Budget	FY20 Actuals as of 4/6	FY21 Budget Requests	FY21 In person Budget Proposal	FY21 Online Budget Proposal
<b>INCOME</b>					
100 Questions	\$ 250.00	\$ (37.60)	\$ 250.00	\$ 150.00	\$ 150.00
Buddhist Meditation	\$ 600.00	\$ 742.75	\$ 600.00	\$ 600.00	\$ -
Coffee Hour	\$ -	\$ 93.20	\$ -	\$ -	\$ -
Total Endowment	\$ 151,599.00	\$ 165,235.77	\$ 151,599.00	\$ 158,753.00	\$ 157,903.00
Total Fund Raisers	\$ 9,800.00	\$ 1,554.24	\$ 9,800.00	\$ 8,000.00	\$ 4,000.00
Outreach Collections	\$ 35,000.00	\$ 32,882.59	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Total Pledges	\$ 342,000.00	\$ 295,080.40	\$ 342,000.00	\$ 342,000.00	\$ 332,000.00
User Fees	\$ 6,000.00	\$ 7,165.50	\$ 6,000.00	\$ 6,000.00	\$ -
Preschool Contribution	\$ 30,000.00	\$ 18,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
Other Income	\$ -	\$ 20.00	\$ -	\$ -	\$ -
<b>TOTAL INCOME</b>	<b>\$ 575,249.00</b>	<b>\$ 520,736.85</b>	<b>\$ 575,249.00</b>	<b>\$ 580,503.00</b>	<b>\$ 529,053.00</b>
<b>EXPENSES</b>					
<b>PROGRAMS</b>					
Total Music & Worship	\$ 8,900.00	\$ 5,719.83	\$ 9,790.00	\$ 9,540.00	\$ 5,090.00
Total Faith Formation	\$ 5,550.00	\$ 2,638.03	\$ 5,200.00	\$ 4,800.00	\$ 4,150.00
Total Membership	\$ 2,850.00	\$ 1,224.71	\$ 2,650.00	\$ 2,550.00	\$ 1,500.00
Total Social Justice	\$ 39,850.00	\$ 31,084.48	\$ 39,850.00	\$ 39,850.00	\$ 38,350.00
Total Leadership Development	\$ 300.00	\$ 168.84	\$ 300.00	\$ 300.00	\$ 300.00
Total Board Expenses	\$ 1,300.00	\$ 199.94	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
Total Ministry Funds	\$ 1,000.00	\$ 700.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 59,750.00</b>	<b>\$ 41,735.83</b>	<b>\$ 62,090.00</b>	<b>\$ 60,340.00</b>	<b>\$ 52,690.00</b>
<b>OPERATIONS</b>					
Total Administration	\$ 28,700.00	\$ 24,758.38	\$ 28,200.00	\$ 28,850.00	\$ 28,850.00
Total Communications	\$ 1,000.00	\$ 1,251.99	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Total Stewardship	\$ 2,200.00	\$ 804.60	\$ 2,200.00	\$ 1,700.00	\$ 1,700.00
Total Denomination	\$ 27,052.00	\$ 27,048.00	\$ 28,712.00	\$ 28,712.00	\$ 28,712.00
Total Property	\$ 104,300.00	\$ 90,868.19	\$ 118,700.00	\$ 99,200.00	\$ 87,800.00
<b>TOTAL OPERATIONS EXPENSES</b>	<b>\$ 163,252.00</b>	<b>\$ 144,731.16</b>	<b>\$ 178,812.00</b>	<b>\$ 159,462.00</b>	<b>\$ 148,062.00</b>
<b>STAFF</b>					
Total Minister	\$ 139,067.46	\$ 123,367.33	\$ 145,418.23	\$ 141,462.90	\$ 141,462.90
Total Program Staff	\$ 120,238.66	\$ 105,963.44	\$ 127,370.52	\$ 124,649.83	\$ 122,146.96
Total Administrative Staff	\$ 92,929.14	\$ 84,929.15	\$ 97,352.60	\$ 94,583.59	\$ 94,583.59
<b>TOTAL STAFF</b>	<b>\$ 352,235.26</b>	<b>\$ 314,259.92</b>	<b>\$ 370,141.34</b>	<b>\$ 360,696.31</b>	<b>\$ 358,193.45</b>
<b>TOTAL EXPENSES</b>	<b>\$ 575,237.26</b>	<b>\$ 500,726.91</b>	<b>\$ 611,043.34</b>	<b>\$ 580,498.31</b>	<b>\$ 558,945.45</b>
Difference	\$ 11.74	\$ 20,009.94	\$ (35,794.34)	\$ 4.69	\$ (29,892.45)

	FY20 Approved Budget	FY20 Actuals as of 4/6	FY21 Budget Requests	FY21 In person Budget Proposal	FY21 Online Budget Proposal
<b>INCOME</b>					
100 Questions	\$ 250.00	\$ (37.60)	\$ 250.00	\$ 150.00	\$ 150.00
Buddhist Meditation	\$ 600.00	\$ 742.75	\$ 600.00	\$ 600.00	\$ -
Coffee Hour	\$ -	\$ 93.20	\$ -	\$ -	\$ -
Endowment					
Restricted					
Restricted: Blodgett (MD Fund)	\$ 250.00	\$ 310.68	\$ 250.00	\$ 275.00	\$ 275.00
Restricted: Lyon (Flowers)	\$ 750.00	\$ 910.93	\$ 750.00	\$ 850.00	\$ -
Restricted: Slanetz (Membership)	\$ 260.00	\$ 318.66	\$ 260.00	\$ 300.00	\$ 300.00
Restricted: Stevens (Instruments)	\$ 700.00	\$ 824.86	\$ 700.00	\$ 750.00	\$ 750.00
Unrestricted	\$ 149,639.00	\$ 162,870.64	\$ 149,639.00	\$ 156,578.00	\$ 156,578.00
<b>Total Endowment</b>	<b>\$ 151,599.00</b>	<b>\$ 165,235.77</b>	<b>\$ 151,599.00</b>	<b>\$ 158,753.00</b>	<b>\$ 157,903.00</b>
Fundraisers					
Fall Clean Up	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -
Other Fundraisers	\$ 8,000.00	\$ 1,554.24	\$ 8,000.00	\$ 8,000.00	\$ 4,000.00
<b>Total Fund Raisers</b>	<b>\$ 9,800.00</b>	<b>\$ 1,554.24</b>	<b>\$ 9,800.00</b>	<b>\$ 8,000.00</b>	<b>\$ 4,000.00</b>
<b>Outreach Collections</b>	<b>\$ 35,000.00</b>	<b>\$ 32,882.59</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>
Pledges					
Early Pledges	\$ 32,000.00	\$ 24,450.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
FY Pledges	\$ 310,000.00	\$ 270,630.40	\$ 310,000.00	\$ 310,000.00	\$ 300,000.00
<b>Total Pledges</b>	<b>\$ 342,000.00</b>	<b>\$ 295,080.40</b>	<b>\$ 342,000.00</b>	<b>\$ 342,000.00</b>	<b>\$ 332,000.00</b>
User Fees	\$ 6,000.00	\$ 7,165.50	\$ 6,000.00	\$ 6,000.00	\$ -
Preschool Contribution	\$ 30,000.00	\$ 18,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
Other Income	\$ -	\$ 20.00	\$ -	\$ -	\$ -
<b>TOTAL INCOME</b>	<b>\$ 575,249.00</b>	<b>\$ 520,736.85</b>	<b>\$ 575,249.00</b>	<b>\$ 580,503.00</b>	<b>\$ 529,053.00</b>
<b>EXPENSES</b>					
<b>PROGRAMS</b>					
<b>MUSIC &amp; WORSHIP</b>					
Guest Preachers	\$ 350.00	\$ 375.00	\$ 1,540.00	\$ 1,540.00	\$ 1,540.00
Worship Supplies	\$ 850.00	\$ 782.96	\$ 1,000.00	\$ 900.00	\$ 500.00
Flowers	\$ 750.00	\$ 551.48	\$ 1,000.00	\$ 850.00	\$ -
Music					
Choir Expenses	\$ 150.00	\$ 10.98	\$ 200.00	\$ 200.00	\$ 200.00
Christmas Choir Expenses	\$ 150.00	\$ 161.32	\$ 200.00	\$ 200.00	\$ -
Guest Musician	\$ 250.00	\$ 350.00	\$ 250.00	\$ 250.00	\$ 250.00
Sheet Music	\$ 2,400.00	\$ 1,132.91	\$ 2,000.00	\$ 2,000.00	\$ 500.00
Organ/Piano R&M	\$ 1,100.00	\$ 2,085.18	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
Substitute Music Director	\$ 2,700.00	\$ 250.00	\$ 2,400.00	\$ 2,400.00	\$ 1,000.00
Guest Service/Workshop Leader	\$ -	\$ -	\$ -	\$ -	\$ -
CIC Sheet Music	\$ 200.00	\$ 20.00	\$ 100.00	\$ 100.00	\$ -
<b>Total Music</b>	<b>\$ 6,950.00</b>	<b>\$ 4,010.39</b>	<b>\$ 6,250.00</b>	<b>\$ 6,250.00</b>	<b>\$ 3,050.00</b>
<b>Total Music &amp; Worship</b>	<b>\$ 8,900.00</b>	<b>\$ 5,719.83</b>	<b>\$ 9,790.00</b>	<b>\$ 9,540.00</b>	<b>\$ 5,090.00</b>
<b>FAITH FORMATION</b>					
<b>Children &amp; Youth Faith Formation</b>					
Appreciation	\$ 600.00	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
Curriculum/Books	\$ 250.00	\$ 152.65	\$ 250.00	\$ 250.00	\$ 250.00
Jr High OWL	\$ 400.00	\$ 285.63	\$ -	\$ -	\$ -
ROPES	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Milestones	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
Refreshments	\$ 300.00	\$ 168.91	\$ 250.00	\$ 250.00	\$ -
Senior High	\$ 900.00	\$ 356.72	\$ 900.00	\$ 700.00	\$ 300.00
Supplies	\$ 900.00	\$ 1,174.42	\$ 900.00	\$ 900.00	\$ 900.00
Training	\$ 800.00	\$ 168.00	\$ 800.00	\$ 800.00	\$ 800.00
AREA	\$ 200.00	\$ -	\$ -	\$ -	\$ -
<b>Total Children &amp; Youth FF</b>	<b>\$ 4,550.00</b>	<b>\$ 2,306.33</b>	<b>\$ 4,200.00</b>	<b>\$ 4,000.00</b>	<b>\$ 3,350.00</b>
<b>Adult Faith Formation</b>					
General	\$ 1,000.00	\$ 331.70	\$ 1,000.00	\$ 800.00	\$ 800.00
<b>Total Adult Faith Formation</b>	<b>\$ 1,000.00</b>	<b>\$ 331.70</b>	<b>\$ 1,000.00</b>	<b>\$ 800.00</b>	<b>\$ 800.00</b>
<b>Total Faith Formation</b>	<b>\$ 5,550.00</b>	<b>\$ 2,638.03</b>	<b>\$ 5,200.00</b>	<b>\$ 4,800.00</b>	<b>\$ 4,150.00</b>
<b>MEMBERSHIP</b>					
Membership Team	\$ 600.00	\$ 218.73	\$ 600.00	\$ 500.00	\$ 500.00
Pastoral Care Team	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -
Fellowship & Fun	\$ 1,000.00	\$ 536.69	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

		FY20 Approved Budget	FY20 Actuals as of 4/6	FY21 Budget Requests	FY21 In person Budget Proposal	FY21 Online Budget Proposal
	Coffee Hour Supplies	\$ 1,200.00	\$ 469.29	\$ 1,000.00	\$ 1,000.00	\$ -
	<b>Total Membership</b>	<b>\$ 2,850.00</b>	<b>\$ 1,224.71</b>	<b>\$ 2,650.00</b>	<b>\$ 2,550.00</b>	<b>\$ 1,500.00</b>
	<b>SOCIAL JUSTICE</b>					
	SJ Leadership Team	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
	<i>Budgeted Outreach</i>					
	Community Dinners/Soup Kitchen	\$ 3,000.00	\$ (1,021.33)	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00
	GSOP	\$ 750.00	\$ -	\$ 750.00	\$ 750.00	\$ 750.00
	NAIC	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
	UU Action NH	\$ 550.00	\$ 550.10	\$ 550.00	\$ 550.00	\$ 550.00
	Outreach Offering Disbursement	\$ 35,000.00	\$ 31,505.71	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
	Total Budgeted Outreach	\$ 39,350.00	\$ 31,084.48	\$ 39,350.00	\$ 39,350.00	\$ 37,850.00
	<b>Total Social Justice</b>	<b>\$ 39,850.00</b>	<b>\$ 31,084.48</b>	<b>\$ 39,850.00</b>	<b>\$ 39,850.00</b>	<b>\$ 38,350.00</b>
	<b>LEADERSHIP DEVELOPMENT</b>					
	Leadership Development	\$ 300.00	\$ 168.84	\$ 300.00	\$ 300.00	\$ 300.00
	<b>Total Leadership Development</b>	<b>\$ 300.00</b>	<b>\$ 168.84</b>	<b>\$ 300.00</b>	<b>\$ 300.00</b>	<b>\$ 300.00</b>
	<b>BOARD EXPENSES</b>					
	Board of Trustees Discretionary Fund	\$ 1,000.00	\$ 199.94	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	Annual Meeting Expenses	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ 300.00
	District Annual Meeting Delgates	\$ -	\$ -	\$ -	\$ -	\$ -
	GA Delegate Subsidies	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Board Expenses</b>	<b>\$ 1,300.00</b>	<b>\$ 199.94</b>	<b>\$ 1,300.00</b>	<b>\$ 1,300.00</b>	<b>\$ 1,300.00</b>
	<b>MINISTRY FUNDS</b>					
	Minister's Discretionary Fund	\$ 1,000.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	Sabbatical Fund	\$ -	\$ -	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00
	<b>Total Ministry Funds</b>	<b>\$ 1,000.00</b>	<b>\$ 700.00</b>	<b>\$ 3,000.00</b>	<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>
	<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 59,750.00</b>	<b>\$ 41,735.83</b>	<b>\$ 62,090.00</b>	<b>\$ 60,340.00</b>	<b>\$ 52,690.00</b>
	<b>OPERATIONS</b>					
	<b>ADMINISTRATION</b>					
	Background Checks	\$ 500.00	\$ 155.27	\$ 300.00	\$ 300.00	\$ 300.00
	Electronic Transaction Fees	\$ 500.00	\$ 34.29	\$ 300.00	\$ 200.00	\$ 200.00
	Insurance	\$ 15,000.00	\$ 11,700.39	\$ 15,000.00	\$ 15,750.00	\$ 15,750.00
	Internet	\$ 2,500.00	\$ 4,263.58	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
	Office Machines	\$ 3,000.00	\$ 2,751.13	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	Office Supplies	\$ 3,000.00	\$ 2,867.73	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00
	Software Subscriptions	\$ 3,000.00	\$ 2,854.99	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00
	Fees	\$ 200.00	\$ 131.00	\$ 100.00	\$ 100.00	\$ 100.00
	Audit Fund	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
	<b>Total Administration</b>	<b>\$ 28,700.00</b>	<b>\$ 24,758.38</b>	<b>\$ 28,200.00</b>	<b>\$ 28,850.00</b>	<b>\$ 28,850.00</b>
	<b>COMMUNICATIONS</b>					
	Communications Team	\$ 1,000.00	\$ 1,251.99	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	<b>Total Communications</b>	<b>\$ 1,000.00</b>	<b>\$ 1,251.99</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
	<b>STEWARDSHIP</b>					
	Stewardship Team Training	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
	Stewardship Campaign	\$ 1,000.00	\$ 616.19	\$ 1,000.00	\$ 900.00	\$ 900.00
	Auction Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
	Fundraising Expenses	\$ 1,000.00	\$ 188.41	\$ 1,000.00	\$ 600.00	\$ 600.00
	<b>Total Stewardship</b>	<b>\$ 2,200.00</b>	<b>\$ 804.60</b>	<b>\$ 2,200.00</b>	<b>\$ 1,700.00</b>	<b>\$ 1,700.00</b>
	<b>DENOMINATION</b>					
	UUA Fair Share	\$ 27,052.00	\$ 27,048.00	\$ 28,712.00	\$ 28,712.00	\$ 28,712.00
	<b>Total Denomination</b>	<b>\$ 27,052.00</b>	<b>\$ 27,048.00</b>	<b>\$ 28,712.00</b>	<b>\$ 28,712.00</b>	<b>\$ 28,712.00</b>
	<b>PROPERTY</b>					
	Sexton Coverage	\$ 600.00	\$ 210.00	\$ 600.00	\$ 600.00	\$ 600.00
	<b>Utilities</b>					
	Electricity	\$ 8,000.00	\$ 7,807.40	\$ 9,000.00	\$ 9,000.00	\$ 7,000.00
	Gas	\$ 14,000.00	\$ 10,201.22	\$ 14,000.00	\$ 12,000.00	\$ 10,000.00
	Water	\$ 6,000.00	\$ 5,843.97	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00
	<b>Total Utilities</b>	<b>\$ 28,000.00</b>	<b>\$ 23,852.59</b>	<b>\$ 29,000.00</b>	<b>\$ 27,000.00</b>	<b>\$ 21,000.00</b>
	<b>Services</b>					
	Trash Removal	\$ 4,000.00	\$ 3,985.73	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00
	Cleaning Services	\$ 2,000.00	\$ 950.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	Laundry	\$ 1,000.00	\$ 1,066.96	\$ 1,000.00	\$ 1,000.00	\$ -
	Groundskeeping	\$ 4,000.00	\$ 7,431.49	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	Snow Removal	\$ 12,000.00	\$ 14,430.00	\$ 14,400.00	\$ 14,400.00	\$ 14,400.00
	<b>Total Services</b>	<b>\$ 23,000.00</b>	<b>\$ 27,864.18</b>	<b>\$ 26,400.00</b>	<b>\$ 26,400.00</b>	<b>\$ 23,400.00</b>

			FY20 Approved Budget	FY20 Actuals as of 4/6	FY21 Budget Requests	FY21 In person Budget Proposal	FY21 Online Budget Proposal
		Alarm Systems	\$ 1,500.00	\$ 150.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
		Furnishings & Fixtures	\$ 700.00	\$ 696.72	\$ 700.00	\$ 700.00	\$ -
		Building Inspections	\$ 200.00	\$ 304.81	\$ 200.00	\$ 200.00	\$ 200.00
		Elevator	\$ 1,800.00	\$ 1,746.39	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
		Janitorial Supplies	\$ 3,000.00	\$ 2,012.35	\$ 3,000.00	\$ 2,500.00	\$ 1,800.00
		<i>Maintenance</i>					
		Corrective Maintenance	\$ 25,000.00	\$ 25,607.83	\$ 35,000.00	\$ 21,000.00	\$ 20,000.00
		Preventative Maintenance	\$ 10,500.00	\$ 8,423.32	\$ 10,500.00	\$ 10,000.00	\$ 10,000.00
		Building Maintenance Fund	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00
		<i>Total Maintenance</i>	\$ 45,500.00	\$ 34,031.15	\$ 55,500.00	\$ 39,000.00	\$ 38,000.00
		<b>Total Property</b>	\$ 104,300.00	\$ 90,868.19	\$ 118,700.00	\$ 99,200.00	\$ 87,800.00
		<b>TOTAL OPERATIONS EXPENSES</b>	\$ 163,252.00	\$ 144,731.16	\$ 178,812.00	\$ 159,462.00	\$ 148,062.00
		<b>STAFF</b>					
		<b>Total Minister</b>	\$ 139,067.46	\$ 123,367.33	\$ 145,418.23	\$ 141,462.90	\$ 141,462.90
		<b>Total Program Staff</b>	\$ 120,238.66	\$ 105,963.44	\$ 127,370.52	\$ 124,649.83	\$ 122,146.96
		<b>Total Administrative Staff</b>	\$ 92,929.14	\$ 84,929.15	\$ 97,352.60	\$ 94,583.59	\$ 94,583.59
		<b>TOTAL STAFF</b>	\$ 352,235.26	\$ 314,259.92	\$ 370,141.34	\$ 360,696.31	\$ 358,193.45
		<b>TOTAL EXPENSES</b>	\$ 575,237.26	\$ 500,726.91	\$ 611,043.34	\$ 580,498.31	\$ 558,945.45
		Difference	\$ 11.74	\$ 20,009.94	\$ (35,794.34)	\$ 4.69	\$ (29,892.45)