

## Property Team Annual Report 2021-2022

The Property Team started the year discussing BOV projects. Our goal is not to repair or replace any major infrastructure that is slated to be upgraded by BOV. We met with members of the BOV team and Jon Lasselle is a member of both committees which made it easy for us to stay clear of spending money on items that could be removed in the short term.

Property team projects; current and completed in 2021-2022.

- Boiler and Heating System Repairs
- Courtyard drain repair
- Alarm System plus cameras
- Landscaping and Plowing
- Classroom Exterior Door Project
- Fire Marshal report
- Inspections – Wow do we get inspected
- New TV mounted in Sanctuary
- Fall Clean Up
- Building Maintenance

The Boilers and Heating Equipment are still our number one maintenance item. The repairs can cost a thousand dollars a visit depending on the equipment needed. We continue to monitor this situation closely.

The Courtyard drain continues to be a problem. Over the last few years, I have tried to clear the drain with my own equipment. I have had limited success, we also brought in a contractor and they had limited success. The Contractor came back with a camera and inserted it in the drain and it resulted in the same dead end. We were told the pipe goes straight down and then turns under the Parish house. I plan to go into the basement to look for the pipe. My biggest fear is foundation damage to both buildings. Water could be getting up on top of the foundation which could cause water damage and even worse, freeze/thaw issues.

We have a new alarm system which includes cameras on the outside of the building. I have not received any negative feedback and overall, I believe that it is working as designed.

The Landscaping and plowing have not been an issue over the past couple of years. I believe both contractors are doing some good work. Our landscaper is flexible and will be coming early on Saturdays so that he does not conflict with school operations.

The Classroom Exterior project did not move forward last year. We had issues getting supplies and also some team members had some health issues that slowed the project down. I am hoping we can get a couple of doors completed this summer while school is out. It is an expensive project and it takes months to order the doors.

We had a successful Fire Marshal report. We received a three-month extension and were able to pull it all together in April.

Inspections, man, we get inspected. Sprinkler systems, Fire Alarms, Fire Exit Signs, The City of Nashua has Back Flow, Classroom inspections, and Kitchen inspections to name a few. The property is a busy place and we have to keep up with code inspections. The inspectors are good to us and work with us to make sure all is well. Mark Connolly handles most of these inspections and does a great job of staying ahead of problems.

The Property team provided an assist to Frank Grossman so that the new TV located in the Sanctuary could be installed. Nice to work with other teams to achieve a goal.

We had another productive fall clean-up. Thank you to all the members who came out to help keep the property beautiful. Again, this year we scheduled two Saturday sessions. Most of the lawn clean-up was completed on the first Saturday. The second Saturday session complete the work and took on a major clean-up of the Lemon St. parking lot. We had a lot of overgrown vegetation and Ellen Fisher and Company jumped in and cleaned it up.

All the items listed above fall into the building maintenance bucket but other issues that need to be watched are the need for exterior painting and the roof. Both of these items are big projects and we need to keep a close eye on them moving forward.

We have many other day-to-day repairs that go on and on as needed. We have a nice group of teammates on the property team. Bob Barry is always the first guy at clean-up and repair day. He has found ways to fix all kinds of equipment. Jon Lasselle is always around to help out and never takes the credit he deserves. Bob Sampson is still the go-to guy for all property history. If you love the Church grounds Ellen Fisher takes great pride and care of the plants and the trees. Ericka LaValley keeps track of all the vendors and is hitting her stride in her sophomore year as the staff liaison. Mark Connolly came on board as the new Sexton and always goes the extra mile along with creative ideas.

Respectfully Submitted,

Scott Campbell, Chair, Ericka LaValley, staff liaison, Mark Connolly, Church Sexton, Bob Barry,

Jon Lasselle, Bob Sampson, Ellen Fisher, and Craig Lange