

# *Proposed* Fellowship Gallery Policy

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**Purpose of the Gallery:** The purpose of the gallery is to be a space for the temporary exhibition of materials shared by church groups or individual members or friends of the congregation.

**Limitations:** Materials for exhibit in the gallery must not be inconsistent with the values and purposes of UUCN.

**Specifications for Exhibits:** All materials for exhibit in the gallery must be hung on the walls and may not interfere with pedestrian passage through the hallway.

**Coordination of Exhibitions:** UUCN's Executive Director, or an individual or group designated by them, is responsible for coordinating and scheduling the use of the gallery. As far as possible, scheduling will be done several months in advance. Once a commitment for use of the gallery has been made to a church group or individual, it will only be revoked with the agreement of the group or individual or in the case of an emergency.

Use of the gallery by as many different church groups and individuals as possible is encouraged. Church programs (such as Faith Formation, for example) have first priority for advance scheduling of the gallery.

The Executive Director or their designee(s) is responsible for publicity about the gallery through church channels. This includes both current and upcoming exhibits in the gallery and the availability of upcoming exhibit schedule slots.

**Liability:** UUCN assumes no liability for the protection of materials on exhibit in the gallery. Risk, if any, is the responsibility of the owner(s) of the materials on display. It is the responsibility of the Executive Director or their designee(s) to communicate this policy to the exhibitors.