

Agenda and Minutes

Board of Trustees, Unitarian-Universalist Church of Nashua

September 14, 2023

Attendance: Emma Rearick, Karen Murray, Paul Cardone, Cecile Bonvouloir, Lindsey Hedrick, Anne Smith, Rev. Allison Palm, Victoria Agnew, Robin Trudel

Absent: Burns Fisher

6:30 (20) Check In

6:50 (5) Chalice Lighting: Lindsey's Story

How you have experienced this gift?

How you have experienced our congregation embodying this gift?

6:55 (10) Follow Up Story Telling

7:05 (0) Consent agenda – Karen will update, and send. We will vote to approve at October meeting

7:05 (20) Minister's Report (Rev Allison)

Call for discussion and questions:

- Explained that the sprinkler system repair was unexpected, and it for now has been considered in the budget, but if there are any other property maintenance expenses we may need to consider putting it in the building maintenance fund.
- Ministers Report, Lindsey brought forward that Ericka let her know she signed a check over the set limit inadvertently. She has emailed Lindsey a pic of the check and noted her mistake. No further action necessary.
- Policy E&F would be good policies to look at for the sub-team of Finance
- Rev. Allison and Ericka have created Financial procedures that they will forward to the Board for review and will present at the October board meeting. (They would appreciate applause after presenting)

7:25 (10) 2022-23 Fiscal year report (Rev Allison)

- Ended the year close to budget
- Note – a change in interpretation about adding that is is still good if a line item is over 105% which doesn't make sense for small amounts, so she has added a dollar amount for these cases.

7:35 (15) Discuss BOV contract (Rev Allison)

(How is this vote different from our last vote?)

- Allison explained that this vote is similar. We are voting to accept the contract with the attached documents. Discussion about the trust the relationship with them, and the BOV team is aware of what is in there, and it was discussed at a prior BOV meeting.
- About 15 people reviewed the document
- Motion to approve the contract, Victoria motioned, Robin 2nd. It passes unanimous

7:50 (5) Nominating committee liaisons (Lindsey) We will discuss in October where Robin and Paul will do rock paper scissors.

7:55 (5) Sub committee check ins (Lindsey)

- First meetings to set up to define scope and timelines
- Choose one point person for Lindsey
- Cemetery group, Ann will send email to check for the best time
 - Start with reaching out to the team to explain we would like to clarify the relationship
 - Mark Ewert realized in his work also that the line was unclear
 - The board has been talking about the need for clarity since about 2015 and before

8:00 (5) Sign up chalice lightings (Lindsey)

- We signed up via a paper request to pick a week

8:05 (45) Survey discussion (Lindsey and Rev Allison)

Review Allison's interpretations

- Discussion around the survey as well as the idea of a Programs/Ministry Audit
- Programs/Ministry audit would involve keeping track of church events, the topic of which end it fits with, and # of people attending.
 - Could put the data in Breeze
 - KPI tracking
- Ideas
 - Survey along with this data would tell a stronger story
 - Could focus on one or two topics per year to audit

- o If updating survey we should revisit the reasoning from the consultant from the original questions
 - Could change up the marketing, the timing, do at annual meeting
- o Changing the questions resets the multi-year data story
- o Decision:
 - Try the audit this year
 - Try having people try the survey at Annual Meeting, QR code, raffle ticket
 - Committee next year to rewrite the survey
 - Survey would have to be ready for June 1st

8:50 (10) Lingering questions from our retreat? (Lindsey)

None

9:00 (5) Check Out (Lindsey)

How did we do this evening?

Did everyone feel heard?

Are there any concerns or compliments you want to give to the group?

9:05 Closing Words (Rev. Allison)

In the form of a present: Rev. Allison presented us a bookmark that has the new wording of the values in a succinct way.

Attachments

Minister's Report

<https://drive.google.com/file/d/1RdHXgbFyaDcbkeS5RUfJzK23cvksKZp/view?usp=sharing>

September 2023 Financials

<https://drive.google.com/file/d/17wtb-AiUQeuN8WpdK9DI0rv5gvYuASyX/view?usp=sharing>

Restricted Operating Funds Sep 2023

https://drive.google.com/file/d/1EArvJZSY21nvYf-AgPqrBbpDmhuD9kc/view?usp=drive_link

FY23 Final Numbers

https://drive.google.com/file/d/1IBE6CFbjGywBU5Ty4nn3_IIEyAcoRk1C/view?usp=sharing